

# AGENDA

**Meeting:** Marlborough Area Board  
**Place:** Assembly Room, Marlborough Town Hall, High Street, Marlborough, Wiltshire, SN8 1AA  
**Date:** Tuesday 13 June 2023  
**Time:** 7:00 pm

---

Including the Parishes of:

Aldbourn, Avebury, Baydon, Berwick Bassett, Chilton Foliat, East Kennett, Kennet Valley, Fyfield, Marlborough, Mildenhall, Ogbourne St Andrew, Ogbourne St George, Preshute, Ramsbury, Savernake, West Overton, Winterbourne Monkton.

---

**The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

---

Please direct any enquiries on this Agenda to Cameron Osborn Democratic Services Officer, direct line or email [cameron.osborn@wiltshire.gov.uk](mailto:cameron.osborn@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

---

## Wiltshire Councillors

Cllr Jane Davies, Marlborough West  
Cllr James Sheppard, Aldbourn and Ramsbury  
Cllr Caroline Thomas, Marlborough East

## **Recording and Broadcasting Information**

Wiltshire Council may record this meeting for live and/or subsequent broadcast. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By submitting a statement or question for a meeting you are consenting that you may be recorded presenting this and that in any case your name will be made available on the public record. The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found [here](#).

## **Parking**

To find car parks by area follow [this link](#).

## **Public Participation**

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

## **Area Board Officers**

Strategic Engagement & Partnerships Manager (SEPM) – Andrew Jack,  
andrew.jack@wiltshire.gov.uk

Area Board Delivery Officer – Louisa Young, louisa.young@wiltshire.gov.uk

Democratic Services Officer – Cameron Osborn, cameron.osborn@wiltshire.gov.uk

	<b>Items to be considered</b>	<b>Time</b>
1	<p><b>Election of Chairman</b> (<i>Pages 1 - 2</i>)</p> <p>To elect a Chairman for the forthcoming year, presided by the Democratic Services Officer.</p>	<b>19:00</b>
2	<p><b>Election of Vice-Chairman</b></p> <p>To elect a Vice-Chairman for the forthcoming year.</p>	
3	<p><b>Apologies for Absence</b></p> <p>To receive any apologies for absence.</p>	<b>19:05</b>
4	<p><b>Minutes of the Previous Meeting</b> (<i>Pages 3 - 34</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 21 March 2023.</p>	
5	<p><b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
6	<p><b>Chairman's Announcements</b> (<i>Pages 35 - 38</i>)</p> <p>To note the following items for information – written briefing notes are available in the full agenda pack, or online.</p> <ul style="list-style-type: none"> <li>a) <b>Cost of Living Crisis</b></li> <li>b) <b>Wiltshire Libraries are supporting residents to stay online during the cost of living crisis</b></li> <li>c) <b>Marlborough Library Closure – 12 June</b></li> <li>d) <b>Changes to Kerbside Recycling</b></li> </ul> <p>If you would like the Area Board to consider or discuss any of these items in more detail, please speak to the Strategic Engagement and Partnerships Manager, or the Democratic Services Officer.</p>	<b>19:10</b>
7	<p><b>PCC/Chief Constable Update</b></p> <p>To receive an update from Police &amp; Crime Commissioner Philip Wilkinson and Chief Constable Catherine Roper.</p>	<b>19:15</b>
8	<p><b>Marlborough Area Board Review, 2021 - 2023 and Priority Setting</b> (<i>Pages 39 - 46</i>)</p> <p>To review the work of the Area Board over the previous two years and appoint lead Members to the Area Board's priority themes.</p>	<b>19:55</b>

9	<p><b>Appointments to Outside Bodies and Working Groups</b> (Pages 47 - 54)</p> <p>The Area Board is requested to:</p> <ul style="list-style-type: none"> <li>a. Appoint Members as Lead representatives to the Outside Body as set out at Appendix A;</li> <li>b. To note the Terms of Reference for the LHFIG as set out in Appendix B.</li> </ul>	20:10
10	<p><b>Partner Updates</b></p> <p>To note the attached Partner updates and receive any further information partners wish to share:</p> <ul style="list-style-type: none"> <li>a. Wiltshire Police</li> <li>b. Dorset and Wiltshire Fire and Rescue</li> <li>c. Healthwatch Wiltshire</li> <li>d. BSW Together (Integrated Care System)</li> <li>e. Community First</li> <li>f. Kennet and Avon Medical Partnership</li> <li>g. Jubilee Centre</li> <li>h. Transition Marlborough</li> <li>i. Town / Parish Councils</li> </ul> <p><i>Note: Speakers are reminded that they each have a 3-minute slot, unless they have previously discussed alternative arrangements with the Strategic Engagement and Partnerships Manager.</i></p>	20:15
11	<p><b>Deprivation in the Marlborough Community Area</b> (Pages 55 - 56)</p> <p>To receive an update from the Strategic Engagement and Partnerships Manager, Andrew Jack, on the Indices of Multiple Deprivation in the Marlborough Community Area.</p>	20:30
12	<p><b>Local Youth Provision Update</b></p> <p>To receive an update on local youth provision.</p>	20:40
13	<p><b>Health and Wellbeing Group</b></p> <p>To receive an update on the Five to Thrive session on 12 June.</p>	
14	<p><b>Local Highway and Footway Improvement Group (LHFIG)</b> (Pages 57 - 78)</p> <p>The Area Board will be asked to ratify the funding recommendations from the Marlborough Local Highway and Footway Improvement Group (LHFIG) meeting of the 11 May 2023.</p>	20:50

15 **Any Other Questions**

The Chairman will invite any remaining questions from the floor.

16 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

17 **Close**

To confirm that the date of the next meeting of the Marlborough Area Board will be the 10 October 2023 at 7:00 pm.

**21:00**



## Extract from Part 3 of the Constitution: Appointment of Chairman and Vice-Chairman of Area Boards

4.8 The Chairman and Vice-Chairman of an Area Board will be appointed at the first meeting of an Area Board, which takes place after the annual meeting of the Council, by the unitary Members on each Area Board. Except in an election year, where after the first meeting of Full Council a special meeting of each Area Board will take place to appoint a Chairman and a Vice-Chairman.

### Election of Chairs Procedure

4.9 The Democratic Services representative will call for nominations for the position of Chairman of the Area Board and preside over the election. A Member's nomination must be seconded to be valid. A Member shall not be nominated in their absence without their written consent.

4.10 In the event of only one valid nomination being received the person presiding will declare the nominated Member elected.

4.11 In the case of two valid nominations the Democratic Services representative will ask for a show of hands from those Members in favour of each Member and declare the candidate receiving the majority of votes of the Members present and voting, to be the winner.

4.12 In the case of an equality of votes for the two candidates, the Democratic Services representative shall draw lots, or an equivalent method to break the tie, to determine the winner of the election and then declare the result.

4.13 In the case of three or more valid nominations being made, the Democratic Services Representative will call for a show of hands for each of the candidates. The Democratic Services representative will then announce the candidate with the least number of votes and that candidate will be eliminated (in the case of a tie for the least number of votes, the Democratic Services representative shall draw lots or use an equivalent method to determine which candidate to be eliminated). A further vote shall be taken for the remaining candidates and after each vote the candidate with the least number of votes shall be eliminated until only two candidates remain and a final vote taken.

4.14 The newly elected Chairman of the Area Board shall then preside over the election of the Vice Chairman in the manner described above with the ability to use a casting vote in the event of an equality of votes.

4.15 With the exception of an election year, the Chairman and Vice-Chairman of an Area Board shall remain in post until their successors are appointed.





## **Marlborough Area Board**

---

### **MINUTES OF THE MARLBOROUGH AREA BOARD MEETING HELD ON 21 MARCH 2023 AT THE ASSEMBLY ROOM, MARLBOROUGH TOWN HALL, HIGH STREET, MARLBOROUGH, SN8 1AA.**

#### **Present:**

Cllr Jane Davies (Chairman), Cllr Caroline Thomas (Vice-Chairman) and Cllr Jerry Kunkler

#### **Also Present:**

Sam Howell – Director for Highways and Transport  
Andrew Jack – Strategic Engagement and Partnerships Manager  
Camella Town – National Power Outage Project Officer  
Chris Manuel – Community Resilience Lead Officer  
Louisa Young – Area Board Delivery Officer  
Dominic Argar – Assistant Multimedia Officer  
Cameron Osborn – Apprentice Democratic Services Officer  
Matthew Hitch – Democratic Services Officer

**Total in attendance: 30**

---

#### **84 Chairman's Welcome and Introductions**

The Chairman welcomed attendees to the meeting and invited the councillors and officers present introduce themselves. Amongst those to introduce themselves was Cameron Osborn, Apprentice Democratic Services Officer, who stated that he looked forward to working with the Area Board.

The Chairman was also very pleased to introduce Kevin Robinson, who would be working as a youth worker in the town and surrounding villages.

#### **85 Apologies for Absence**

Apologies for absence had been received from the following:

- Cllr James Sheppard (Substituted by Cllr Jerry Kunkler)
- Kate Dale - Wiltshire Council's Shared Lives Team
- Simon Todd - Dorset and Wiltshire Fire and Rescue
- Inspector Ben Huggins – Wiltshire Police

#### **86 Minutes**

On the proposal of Cllr Kunkler, seconded by the Vice-Chairman, it was resolved to take the:

## Decision

To approve the minutes of the meeting held on 10 January 2023 as a true and correct record.

### 87 Declarations of Interest

The Vice-Chairman declared that she was Chair of Trustees of Marlborough Area Youth Forum and Treasurer of Marlborough Area Action Poverty Group (categorised as an other interest under Wiltshire Council's Code of Conduct). She would therefore not play a part in deciding the grant application, listed on Item 12 on the agenda front sheet, to be considered via the delegated authority of the Strategic Engagement and Partnerships Manager.

### 88 Chairman's Announcements

The Chairman made the following announcements:

- a. Referendums on the Aldbourne Neighbourhood Development Plan and the Marlborough Area Neighbourhood Plan would be held on 23 March.
- b. Information about the support on offer to help with cost of living (pg.13-18) and for rough sleepers (pg.19-27) was available in the agenda pack.
- c. Wiltshire Council had been promoting opportunities to support adult learning. Apprenticeships in a range of practical courses were available at <https://workwiltshire.co.uk/home/apprenticeships/>.
- d. A consultation was underway about the development of Wiltshire Council's Family Help service. Details of how to participate in a survey about the services were included on pages 31-33 of the agenda pack.
- e. Wiltshire's Independent Visitor Scheme matched volunteers with young people in care, with visits taking place every few weeks. The Chairman praised the scheme as brilliant and encouraged volunteers to come forward. Further information was on page 35 of the agenda pack.

### 89 Partner Updates

Written updates were available from the following partners:

- Wiltshire Police (pg.39–46)
- Dorset and Wiltshire Fire and Rescue (pg.47-50)
- Kennet and Avon Medical Partnership (pg.51-55)
- BaNES, Swindon and Wiltshire Together - Integrated Care Board (pg.57 -58)
- Healthwatch Wiltshire (pg.59)
- Community First (pg.61-63)
- Marlborough Town Council (pg.65)

The following partners also gave verbal updates:

### Marlborough Town Council

Andrea Millar from Marlborough Town Council gave an update about the measures that the town council was taking to assist with the cost-of-living crisis. She explained that they launched a working group in September 2022, alongside partners such as Kennet and Avon Medical Partnership and local churches. As well as providing handy information leaflets for residents they had held a successful Warm and Well event on 25 January.

She also highlighted that the town council planned to hold a community litter pick between 28 March and 6 April, in honour of King Charles III's coronation. The first session would run between 10am-12pm in the Parade.

### Marlborough Area Youth Worker

Kevin Robinson introduced himself as the new Marlborough Area Youth Worker, a role funded indirectly through the Area Board. He explained that he was passionate about youth and enterprise, as his other job was a business teacher. He spoke about the importance of understanding the needs of young people. He then noted that he had carried out youth work in Swindon and looked forward to finding out about the about the challenges and dynamics of the Marlborough area.

The Area Board said it was great to hear from him and look forward to future updates about the work he was carrying out in the Area Board's area.

### Wiltshire Police

PC Nikki Crabbe gave a presentation about Wiltshire Police's priorities in the local area. Nikki explained that she normally worked in the Devizes area but was attending as Inspector Huggins had had to send his apologies for the meeting. During the update key points included:

- A new command structure had been put in place so that Inspector Huggins had responsibility for both the Community Police Team and Response Team.
- Acting Inspector Luke Atkinson had now been promoted, so would be leaving the team.
- There had been 124 reported crimes in the Marlborough area over January and February, including 48 violent crimes. The majority of the violent crimes had been domestic incidents.
- There had been 28 theft offences including shoplifting in Waitrose and Boots on Marlborough High Street. Police Community Support Officers (PCSOs) were now conducting high visibility patrols as a deterrent in the area.
- Wiltshire Police were working alongside Thames Valley Police on Operation Scrambling, with the aim of targeting organised crimes including those targeting livestock and agricultural equipment.

During the discussion points included:

- The Area Board thanked the constable for the update.
- Marlborough's Mayor, Lisa Farrell, asked about county lines drug dealing. In response, the constable explained that they had a specialist police team targeting the issue and it was also being looked at as part of Operation Scrambling.
- Cllr Kunkler observed that county lines had spread beyond the M4 corridor to the A303.
- The Vice-Chairman noted that she would welcome dialogue between local youth clubs and the police, similar to the partnership work going on in Devizes. The constable explained that they held pop up cafes in Devizes and worked closely with social workers from Wiltshire Council. PCSOs worked closely with schools and conducted home visits.
- The Vice-Chairman noted that the area did not have its own Community Speed Watch Team but that the Area Board's All Things Roads event was very well attended and there were a number of options available to tackle speeding.

Further information about road safety, including the Area Board's area, is available in the attached document.

#### Kennet and Avon Medical Partnership

Suzy Deering, Communications Manager at Kennet and Avon Medical Partnership (KAMP) noted that demand for appointments was increasing.

Deborah Harvey, a Social Prescriber Link Worker, also based at KAMP, gave a presentation about social prescribing. She explained that social prescribing was about addressing wider social need rather than exclusively medical issues. Patients could self-refer and could be contacted in a range of different ways, including via 'phone or home visits, to discuss their specific needs. They also engaged with local charities that might be able to offer support.

The Area Board thanked the social prescriber and communications manager for the update and spoke about the importance of spreading information about their services. The Chairman noted that she was aware of the valuable work that social prescribers did through her role at Cabinet Member for Adult Social Care, SEND and Inclusion. The Strategic Engagement and Partnerships Manager (SEPM) highlighted that he would be happy to liaise about contacts with local groups.

#### Jubilee Centre

Sally Wolfenden from the Jubilee Centre felt that the NHS was catching up on its backlog, as a number of their clients had recently received treatment.

## Emergency Contact Hubs

Camella Town and Chris Manuel from Wiltshire Council's Community Resilience Team outlined proposals for the creation of Emergency Contact Hubs, based on a model operated in New Zealand. The aim of the hubs was to draw upon community knowledge to help coordinate support in emergency situations. The hubs would build upon the lessons learnt during the Covid-19 pandemic and be supported by Police Community Support Officers. Information could be passed to and from the community from the blue light services, as well as key utility providers such as SSE. The aim was to create centres across Swindon and Wiltshire to improve community resilience. The officers were keen to stress that the centres would be community led and would not involve additional bureaucracy. Support would be in place from Wiltshire Council to set up the hubs and muster provisions could be provided. They encouraged interested parties to come forward and contact [camella.town@wiltshire.gov.uk](mailto:camella.town@wiltshire.gov.uk) for further information.

During the discussion points included:

- Jill Turner from Kennet Valley Parish Council reported that they had revised their emergency plans after the pandemic and had a designated building.
- Sheila Glass, Chair of Ramsbury Parish Council, explained that they had a system in place with local wardens and had an emergency generator at their village hall.
- It was noted that implementing the scheme in towns might be more challenging than villages as generally fewer people knew each other and there would be a requirement for multiple hubs.
- The mayor of Marlborough explained that they had divided the town into 12 different zones during Covid but had stopped implementing this once the peak of the pandemic had passed. She described the hubs as a brilliant idea and something that the town council could look at.

## Resilient Communities Fund and Priority Service Register

Helen Robertson and Melanie Grace from Scottish and Southern Electricity gave a presentation about the Resilient Communities Fund and Priority Service Register. They noted that the Resilient Communities Fund would be launched from April/May 2023. Money would be available for non-profit making organisations and could be used to purchase equipment for Emergency Contact Hubs. Further information was available on their [website](#).

They explained that the Priority Service Register was used to support vulnerable customers during incidents such a power cut. People were ranked into different categories depending on need, including people with severe illness, people over 65 and children under the age of five, to ensure that the most vulnerable were protected. Support could include everything from providing an emergency power generator to hot meals. In an emergency people

could ring 105 to get through to support. There was also a useful app providing helpful information such as where electric vehicles could be charged nearby.

91 **Shared Lives**

The Chairman explained that the Shared Lives Programme helps vulnerable adults to receive care within a family setting. The Strategic Engagement and Partnerships Manager (SEPM) highlighted that up to three people could be supported in the home of a Shared Lives carer and that placements could range from short term respite care to long-term support. Weekly financial support was available to help carers. The SEPM encouraged those interested in further information to contact [sharedlives@wiltshire.gov.uk](mailto:sharedlives@wiltshire.gov.uk), ring 01380 826451, visit [wiltshire.gov.uk/shared-Lives-and-Shared-Days](http://wiltshire.gov.uk/shared-Lives-and-Shared-Days) or watch this [video](#). Presentation slides are also attached to these minutes.

92 **Fostering in Wiltshire**

The Strategic Engagement and Partnerships Manager explained that there were 468 Children Looked After in Wiltshire, 264 of which were living with foster carers. He noted that there was a shortage of foster carers in Wiltshire, so many children were having to be placed with independent fostering agencies. He reported that there were nine children in care in the Area Board's area and that they were still short of nine fostering families. He then outlined the characteristics required to become a foster parent and encouraged people who were interested, or knew of a person who might be, to contact [fostering@wiltshire.gov.uk](mailto:fostering@wiltshire.gov.uk) or look at their website [www.fosteringwiltshire.uk](http://www.fosteringwiltshire.uk). He also noted that Wiltshire Council's recruitment team would be happy to attend engagement events and played a video from a former foster child speaking about her experiences.

93 **Community Area Action Plan**

The Strategic Engagement and Partnerships Manager provided a brief update about the progress made towards the Area Board's priorities, praising the employment of a youth worker for the area as a great step forward. He explained an extensive review would be undertaken before the Area Board's next meeting, when it would set its priorities for the forthcoming year. He anticipated that there would be a more streamlined plan to align goals with the available resources and focus on areas where the greatest impact could be made.

94 **Discussion on Setting a New Local Limit on Grant Funding Awards**

The Chairman explained that the Area Board currently supported grant applications up to £5,000. She noted that, whilst that did allow them to support some terrific projects, as Marlborough was a relatively small Area Board, funding grants up to that amount did limit the number of projects that they were able to support. As they received applications from lots of valuable local projects, she invited the Area Board to consider whether it would be appropriate

to reduce the maximum amount that could be applied for to enable them to support a wider range of grant applications.

During the discussion, Cllr Kunkler, a member of Pewsey Area Board, reported that they had introduced a maximum guideline of £2,500 per application, which had allowed them to support more projects and sustain the budget over the financial year. He noted that Pewsey had a slightly smaller budget than Marlborough, so suggested that a marginally higher guideline might be appropriate.

The Strategic Engagement and Partnerships Manager confirmed that three of the seven Community Area Grant projects supported by the Area Board in financial year 2022/23 exceeded £2,500 and listed the Area Board's grant budgets for the forthcoming financial year. He also noted that they could set a guideline, rather than a fixed rule, so that they were able to award higher amounts in exceptional circumstances. On the proposal of the Vice-Chairman, seconded by Cllr Kunkler, it was resolved to take the:

### **Decision**

**To set a guideline limiting the amount that could be applied for to £3,000 per grant application.**

**Reason - To give the Area Board flexibility to support a greater number of projects.**

## 95 **Local Youth Provision Update**

The Chairman highlighted that an Area Board initiative to grant £1,140 to Marlborough Area Youth Forum listed on the agenda front sheet. She noted that it would be possible for up to £1,000 to be awarded, outside of the formal meeting, through the delegated authority of the Strategic Engagement and Partnerships Manager, as it has been deemed an urgent application.

The Vice-Chairman noted that she had declared an interest that she was the Chair of Trustees of Marlborough Area Youth Forum, so would not be involved in taking the decision. As a member of the public, Mrs Caroline Thomas, then spoke in favour of the application explaining that it would support a summer event organised for 13–17-year-olds. The event would be run by sixth formers at St John's School and may include an outdoor cinema and dance event.

After speaking as a member of the public, the Vice-Chairman left the room.

The Chairman formally adjourned the meeting as it was now inquorate, with only two unitary Wiltshire councillors remaining in the room. The Chairman and Cllr Kunkler then both confirmed that they would be in favour of awarding £1,000 to Marlborough Area Youth Forum towards their summer event for 13–17-year-olds. As a majority of the Area Board had expressed support for the application outside of the formal meeting, they delegated authority to the

Strategic Engagement and Partnerships Manager to award £1,000 to Marlborough Area Youth Forum.

Once the application had been approved, the Vice-Chairman re-entered the room, which enabled the meeting to restart as it was quorate.

96 **Marlborough Health and Wellbeing Group**

Jill Turner, the Chair of Marlborough Health and Wellbeing Group referred the Area Board to the details of their last meeting on pages 77 to 79 of the agenda pack and noted that the group supported the two applications for Older and Vulnerable People's funding.

The Area Board then considered the following applications for Older and Vulnerable People's Funding:

**Alzheimer's Support requesting £590 towards the Marlborough Dementia Project**

Sarah Marriott, CEO of Alzheimer's Support, spoke in favour of their application. She confirmed that outdoor planters would be made by their Memory Shed group in Corsham. However, the planters would be located in Lockeridge, part of the Area Board's area, for use by the Muddy Boots group. On the proposal of the Vice-Chairman, seconded by Cllr Kunkler, it was resolved to take the:

**Decision**

**To award Alzheimer's Support £590 towards the Marlborough Dementia Project.**

**Reason – The application met Older and Vulnerable People's Grant Criteria for 2022/23.**

**Arts Together requesting £2,500 towards projects for Isolated and Vulnerable Older People**

Julieann Worrall Hood, Manager of Arts Together, spoke in favour of their application. She noted that in 2023 they would run a total of six five-week long projects in the Area Board's area, as well as providing year-round support. The sessions would allow users to interact with professional artists. Free transport and refreshments would also be provided. In response to a query about how they promoted their work, she explained that they often received referrals from community hairdressers and other non-health professionals. They had also received at least three referrals from KAMP since September 2022. On the proposal of Cllr Kunkler, seconded by the Vice-Chairman, it was resolved to take the:

**Decision**



To award Arts Together £2,500 towards projects for Isolated and Vulnerable Older People.

**Reason – The application met Older and Vulnerable People’s Grant Criteria for 2022/23.**

97 **Local Highway and Footway Improvement Group (LHFIG)**

The Vice-Chairman provided an update about the latest meeting of the Marlborough Local Highway and Footway Improvement Group (LHFIG) meeting of the of the 2 March 2023, outlining the progress that they had made to date as well as their planned projects for the next financial year.

It was confirmed that LHFIG funding that had not been spent in the current financial year could be rolled over to next year. Cllr Kunkler noted that he was the Chairman of Wiltshire Council’s Environment Select Committee and would welcome it if funding could also be rolled over in future years.

On the proposal of Cllr Kunkler, seconded by the Vice-Chairman, it was resolved to take the:

**Decision**

**1. To note the discussion from the LHFIG meeting of 2 March 2023**

**2. To note the ongoing issues for 2022/23**

- **Issue 7027 – B4003 Layby, Avebury – urgent maintenance**
- **Issue 8-20-4 – A4 Manton traffic calming – stage 1 - low cost signing and road marking**
- **Issue 8-22-9 – Cardigan Rd, Marlborough – no waiting order, preceded by road edge maintenance**

**3. To note the completion of the following 2022/23 priority schemes**

- **Issue 8-19-2 – Downs Lane/A4 junction, no through road sign**
- **Issue 8-20-6 - Ogbourne Maizey, 20mph speed limit**
- **Issue 8-21-6 - East of Mildenhall, traffic calming signage**
- **Issue 8-21-11 – Clench Common white gates**
- **Issue 8-22-12 - Crooked Soley, footpath signpost replacements**
- **Issue 8-22-7 – Woodlands Road, Mildenhall, unsuitable for HGV sign**

**4. To note the following priority actions for 2023/24**

**In progress**

- Issue 7027 – B4003 Layby, Avebury - improvement works for highway surface and verges
- Issue 8-20-4 – A4 Manton traffic calming stage 2 - Topo survey and work on substantive bid
- Issue 8-21-8 – Farm Lane, Aldbourne - virtual paths
- Issue 5109 / Issue 8-21-7 – A4 Forest Hill - speed limit /safety signage/white lining
- Issue 8-19-10 - Frees Avenue, Marlborough speed limit assessment
- Issue 8-22-2 – Frees Avenue, Marlborough - pedestrian and children safety measures linked to rugby club activity

#### **Under Consideration**

- Issue 8-21-12 – Back Lane, Ramsbury - traffic calming
- Issue 8-22-8 – B4192/Crowood Lane, Ramsbury – unsuitable for HGV signs
- Issue 8-22-16 – Froxfield Road, Ramsbury - unsuitable for HGV signs
- Issue 8-22-5 – Cheery Orchard, Marlborough handrails –

#### 98 **Any Other Questions**

There were no further questions.

#### 99 **Urgent items**

There were no urgent items.

#### 100 **Close**

It was confirmed that the next meeting of the Marlborough Area Board would be on Tuesday 13 June 2023, at 7pm.

(Duration of meeting: 7.00 - 8.52 pm)

The Officer who has produced these minutes is Matt Hitch of Democratic Services,  
direct line , e-mail [matthew.hitch@wiltshire.gov.uk](mailto:matthew.hitch@wiltshire.gov.uk)

Press enquiries to Communications, direct line 01225 713114 or email  
[communications@wiltshire.gov.uk](mailto:communications@wiltshire.gov.uk)

WILTSHIRE POLICE



Page 11  
Page 13

# Road Safety update Marlborough Area Board

March 2023



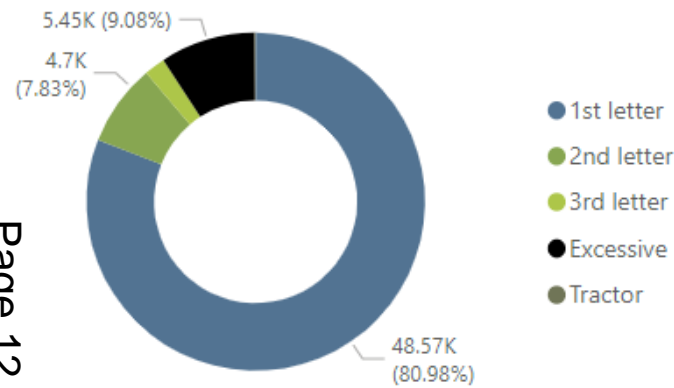
Minute Item 89

# CSW briefing dashboard

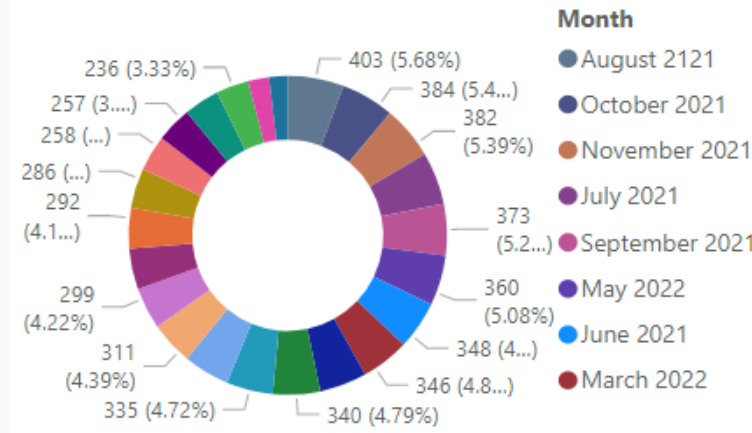
Data set from April 2021

Please use the filters to drill down on the information you wish to see

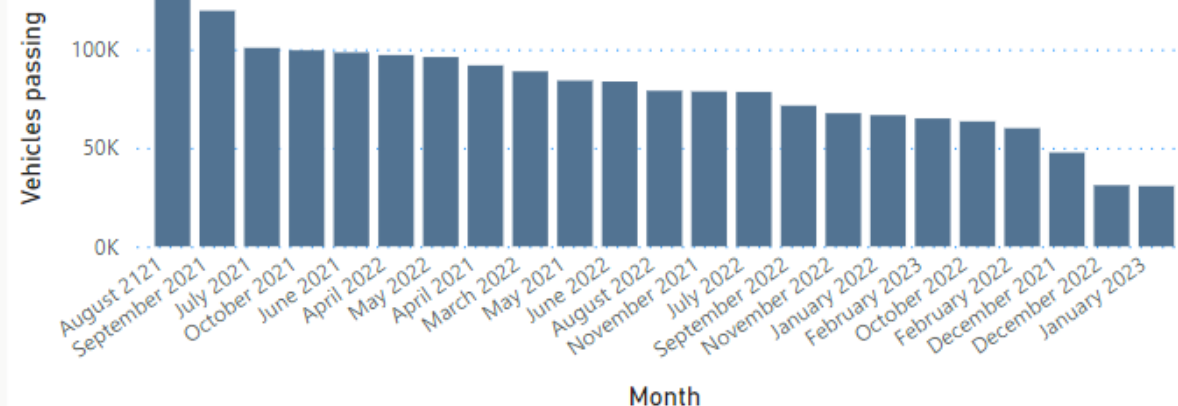
Number of letters sent



Number of watches by month



Vehicles passing by month



7.09K

Sum of No. of watches

59.97K

Sum of Total letters

1.83M

Sum of Vehicles passing

48.57K

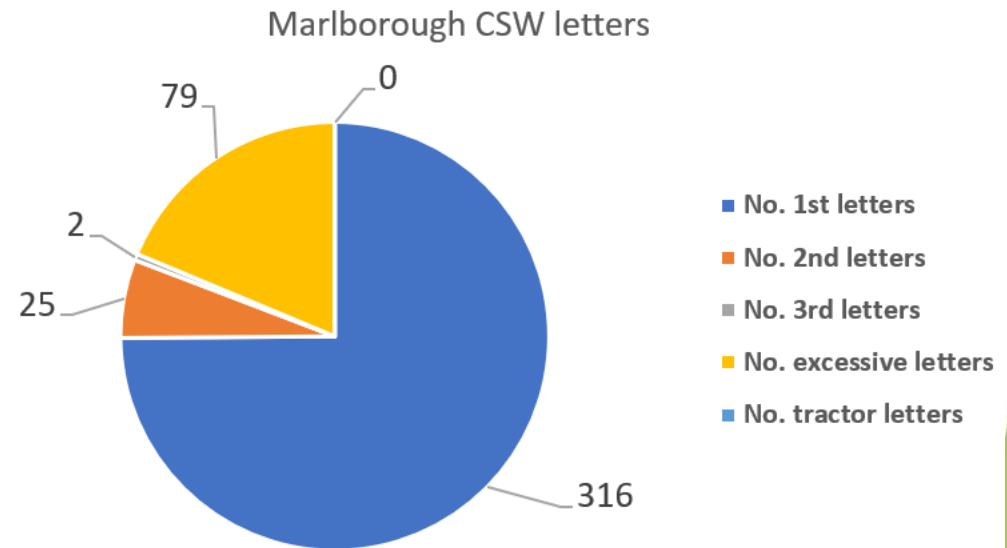
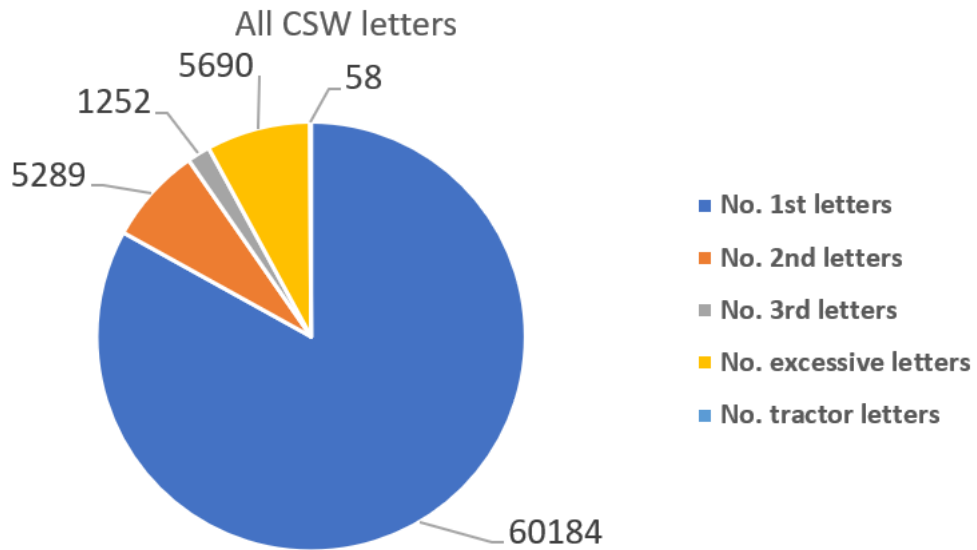
Sum of No. 1st letter

# • CSW Marlborough - Data since July 2020 to 16 March 2023

Team	No. 1st letters	No. 2nd letters	No. 3rd letters	No. excessive letters	No. tractor letters	Total letters	No. of watches	Average speeders %
East Kennett	2	0	0	0	0	0	2	1.08%
Great Bedwyn	54	5	0	4	0	63	19	9.33%
Lockeridge	260	20	2	75	0	357	59	10.86%
<b>Grand Total</b>	<b>316</b>	<b>25</b>	<b>2</b>	<b>79</b>	<b>0</b>	<b>422</b>	<b>82</b>	<b>10.03%</b>

Page 15

Page 13



# • CSW – Marlborough since October 2020 - NO CHANGE

## Wiltshire Council

Title	Result	Survey start date	Speed limit	85th percentile	CPT	Area Board
A346 Main Road Ogbourne St Andrew	No further action	01/07/2022	30	33.47	Devizes	Marlborough
Baydon - Ermin Street	Speed education	08/05/2022	30	35.23	Devizes	Marlborough
Great Bedwyn - Browns Lane	Speed education	22/11/2022	30	36.4	Devizes	Marlborough
Great Bedwyn -Forest Hill	No further action	22/11/2022	30	32.2	Devizes	Marlborough
Marlborough - A346 Port Hill	Police enforcement	21/11/2021	30	44	Devizes	Marlborough
Ogbourne St Andrew	No further action	01/07/2022	30	33.47	Devizes	Marlborough
Ogbourne St George - Lower High Stre	No further action	10/12/2020	30	25.6	Devizes	Marlborough
Ogbourne St George - Upper High Stre	No further action	10/12/2020	30	25.6	Devizes	Marlborough
Ogbourne St George (north) - Marlbor	No further action	10/12/2020	30	28.8	Devizes	Marlborough
Ogbourne St George (south) - Marlbor	No further action	10/12/2020	30	34.8	Devizes	Marlborough
Pewsey - Friday Lane,	No further action	02/11/2020	20	14.6	Devizes	Marlborough
Poulton - St Martins	Speed education	04/02/2023	30	38.5	Devizes	Marlborough
Ramsbury - Crowood Lane	No further action	12/10/2021	30	25.3	Devizes	Marlborough
Worton - High Street,	No further action	10/12/2020	30	34.1	Devizes	Marlborough
Worton - High Street,	No further action	10/12/2020	30	31.9	Devizes	Marlborough
Worton - Seend Road,	Speed education	10/12/2020	40	46.5	Devizes	Marlborough

Speed Limit	No further action	Speed education	Police Enforcement
20mph	20 mph to 24 mph	24.1 mph to 38.9 mph	Over 39 mph
30mph	30 mph to 35 mph	35.1 mph to 41.9 mph	Over 42 mph
40mph	40 mph to 46 mph	46.1 mph to 49.9 mph	Over 50 mph

# SID Pilot update

# • SID data project




The screenshot shows the Qlik Sense Enterprise interface. At the top, it says 'Qlik Sense® Enterprise'. The user 'Holden, Sarah' is logged in. The dashboard is titled 'Everyone' and contains a grid of 20 dashboard tiles. The tiles are: COVID FPNs, COVID Rates, COVID-19 Daily Resilience, CPT Tasks, Custody, Exceptions, FMS Framework, Force Dashboard, Intelligence, Legacy Missing Persons, Monthly Performance Dashboard - Pilot, Monthly Telephony, Niche Crimes and Incidents, Niche Data Quality, OCG, Outcomes, Outstanding Suspects, Performance Framework, Rural Crime, Speed Indicator Devices, Speed, Web Forms Demand, and Weekly Performance Dashboard. A blue-bordered box highlights two tiles: 'Speed Indicator Devices' and 'Speed Watch'.

This block shows a close-up of two dashboard tiles from the screenshot. The first tile, 'Speed Indicator Devices', features a speedometer icon and the text 'Speed Indicator Devices'. The second tile, 'Speed Watch', features a yellow speed watch sign with the text 'POLICE NOTICE', 'Community SPEED WATCH AREA', and 'REDUCE YOUR SPEED'. Below the sign, the text 'Speed Watch' is displayed.





# • SID Pilot - Launched

Public sheets (4)





**Welcome**

Welcome Page 





**Details**

Heatmaps 




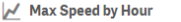
**Trends**


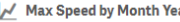
Trends and Distributions 



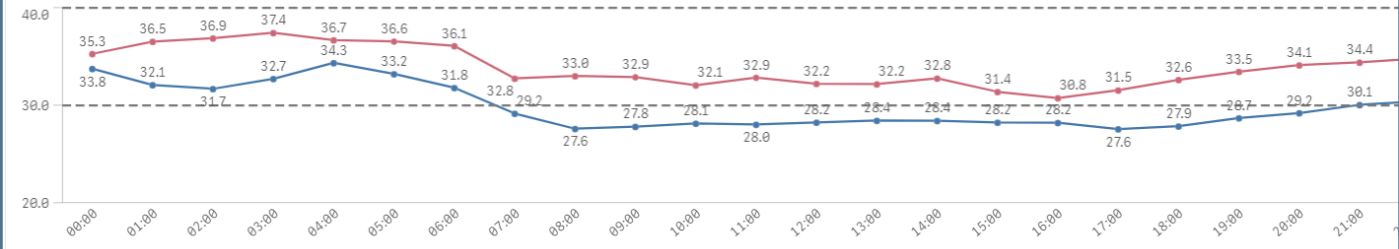
**Summary**

Data Table 

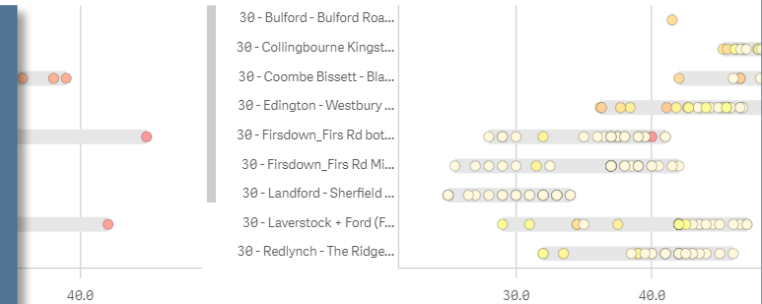




Average Speed by Hour Recorded



Average Speed Distribution by Location and Hour

Median Max Speed Distribution by Location and Hour



Drill Down All Locations List

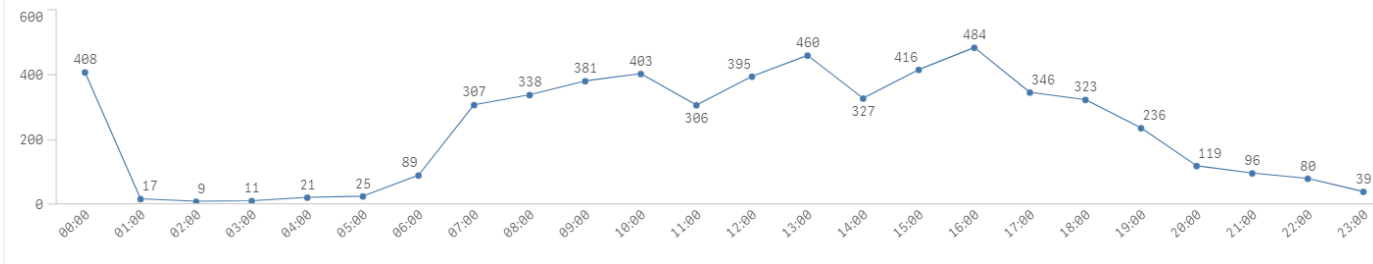
Average Recorded Speed by Location and Hour

Location	Hour																						
	05:00	06:00	07:00	08:00	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00				
30 - Coombe Bissett - Blandford Rd_P	35.8	34.0	30.3	29.7	29.7	29.7	29.5	30.6	30.2	30.6	30.2	30.2	31.2	31.5	32.6	33.7	35.9	34.2	38.1				
30 - Firsdown_Firs Rd Middle East	25.5	27.4	27.8	27.1	26.1	26.2	26.7	26.4	27.1	26.8	26.4	26.4	26.4	26.0	26.0	27.0	27.5	27.3	28.1				
30 - Firsdown_Firs Rd bottom	28.4	33.7	27.9	25.3	25.8	25.8	25.3	25.0	25.3	25.2	25.0	25.2	25.0	25.4	26.3	27.4	26.5	27.2					
30 - Landford - Sherfield English Dead	24.4	25.0	25.2	24.6	24.3	24.7	24.5	24.8	24.4	24.0	24.6	24.0	25.2	25.1	25.8	25.5	25.6	25.5	25.8				

Note: Average speeds below the speed limit are cream, a gradient scale from yellow to red is used for average speeds above the speed limit.

Average Number of Vehicles Total Number of Vehicles

Average Number of Vehicles (per day) by Hour

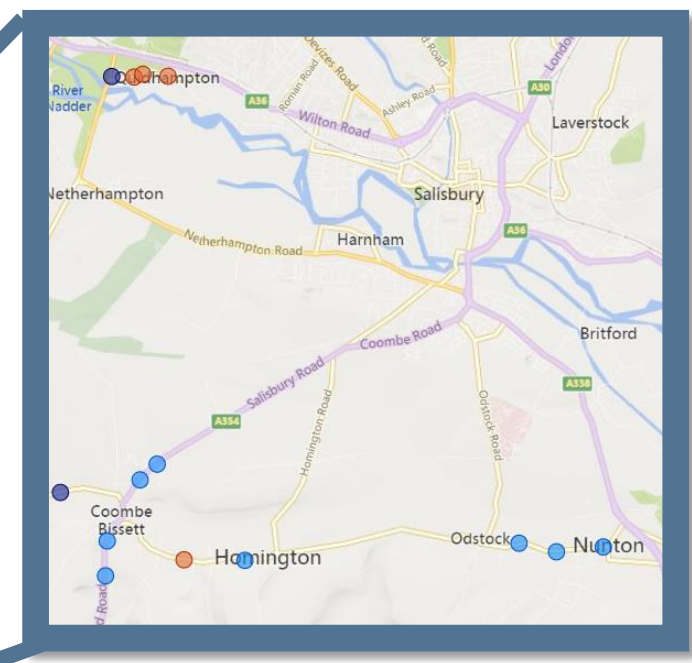
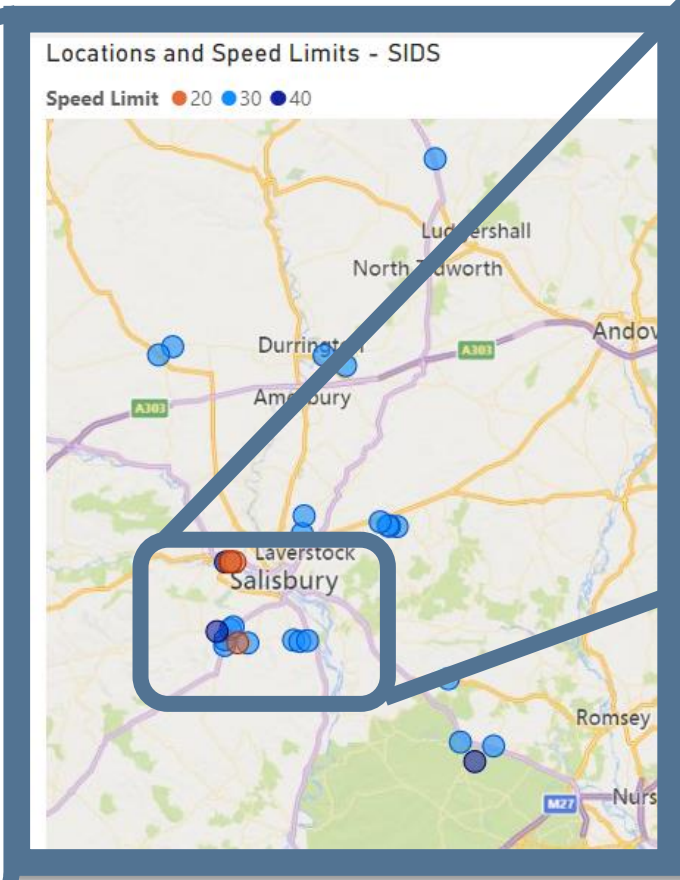
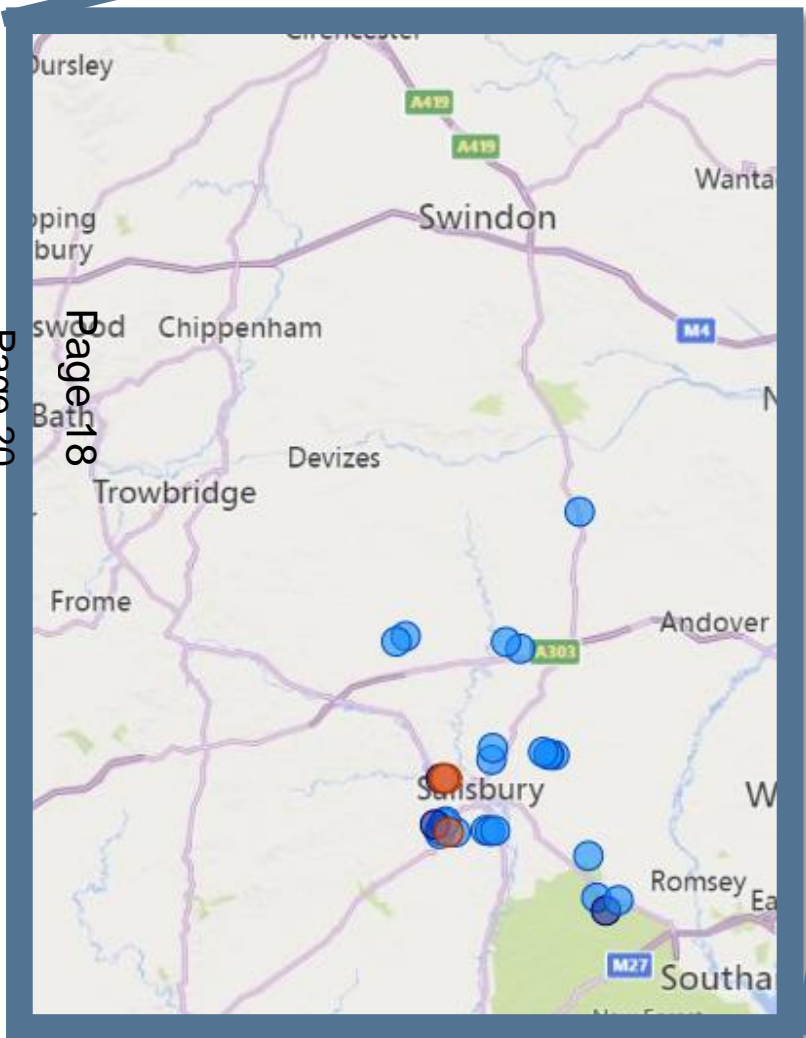


Page 19

Page 17

# • SID Pilot - Area

Page 20



**Amesbury/ Salisbury area**

**Locations spread across 5 Area Boards**

**35 different locations covered**

**Locations covering 5 Area Boards**

# Community Road Safety Officers

CRSO's

Your officer is Lottie Sartin

[charlotte.sartin@wiltshire.police.uk](mailto:charlotte.sartin@wiltshire.police.uk)

# • CRSO's

## Attended



## Partnership working



Ministry  
of Defence

# Wiltshire Council



**DORSET & WILTSHIRE  
FIRE AND RESCUE**

## Promoting & supporting



NFCC  
National Fire  
Chiefs Council



Tier 1

### National Roads Partnership Calendar 2022-2023



National 2 Wheels Operation



Global Road Safety Week



## CHILD SEAT SAFETY

• THE CAR SEAT EXPERTS •

iosh Accredited in car seat training

# Community Speed Enforcement Officers

CSEO's



# • CSEO – Overall Dashboard (20/03/2021)

## CSEO Activity Dashboard

Outcomes are dependent on previous convictions and history

2,701.00  
Sum of Speed awareness...

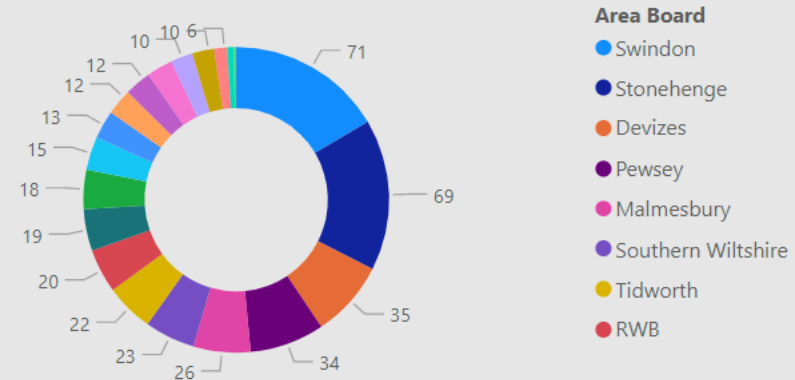
363.00  
Sum of Fine & Points

45.00  
Sum of Court

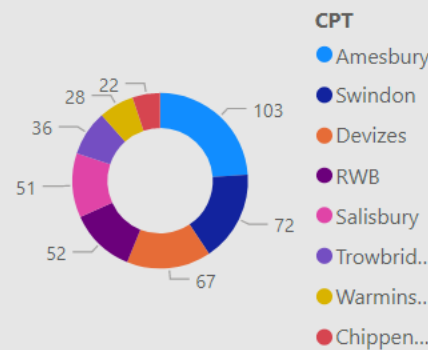
224  
Count of Location

Location	Year	Month	Speed awareness course	Fine & Points	Court	CPT	Area Board
Aldbourn - South Street - Opposite Ford Farm	2023	January	3.00	0.00	0.00	Devizes	Marlborough
Aldbourn - South Street - Outside Nursing Home	2023	January	0.00	0.00	0.00	Devizes	Marlborough
Alderbury	2022	February	0.00	0.00	0.00	Devizes	Marlborough
Alderbury - bus stop	2023	January	3.00	0.00	0.00	Salisbury	Southern Wilts
Alderbury - Silver Wood	2023	January	0.00	0.00	0.00	Salisbury	Southern Wilts
Allington & Boscombe - Social club	2022	November	7.00	0.00	0.00	Amesbury	Southern Wilts
Allington & Boscombe - Social club	2022	October	12.00	0.00	0.00	Amesbury	Stonehenge
Allington & Boscombe - Social club	2022	November	3.00	2.00	0.00	Amesbury	Stonehenge
Allington & Boscombe Social Club	2023	January	14.00	1.00	0.00	Amesbury	Southern Wilts
Allington & South Boscombe	2022	January	0.00	0.00	0.00	Amesbury	Southern Wilts
Allington and Boscombe - Social Club	2023	January	1.00	0.00	0.00	Amesbury	Southern Wilts
Allington and Boscombe Social Club	2023	February	1.00	1.00	0.00	Amesbury	Southern Wilts
<b>Total</b>			<b>2,701.00</b>	<b>363.00</b>	<b>45.00</b>		

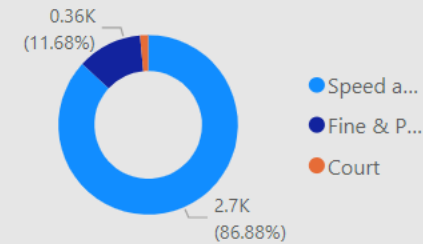
### Activity by Area Board



### Activity by CPT



### Outcomes



# • CSEO – Marlborough Area Board results as of 20/03/2023

## CSEO Activity Dashboard

Outcomes are dependent on previous convictions and history

11.00

Sum of Speed awareness...

3.00

Sum of Fine & Points

0.00

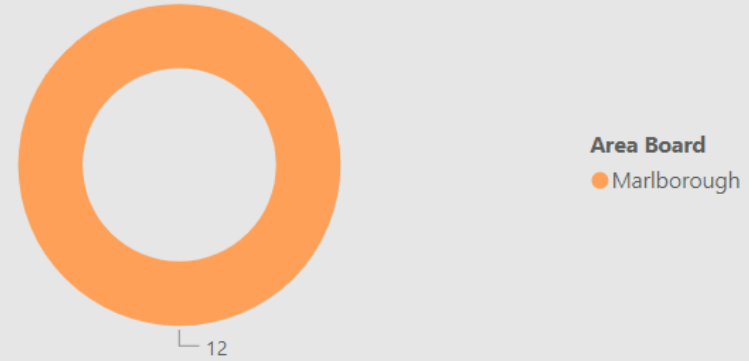
Sum of Court

11

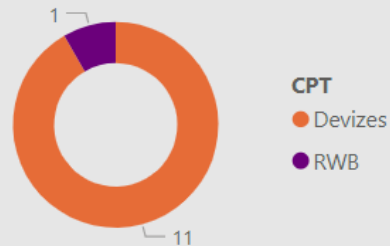
Count of Location

Location	Year	Month	Speed awareness course	Fine & Points	Court	CPT	Area Board
Aldbourn - South Street - Opposite Ford Farm	2023	January	3.00	0.00	0.00	Devizes	Marlborough
Aldbourn - South Street - Outside Nursing Home	2023	January	0.00	0.00	0.00	Devizes	Marlborough
Marlborough - Port Hill Road	2023	February	0.00	0.00	0.00	Devizes	Marlborough
Marlborough - High Street	2023	March	0.00	0.00	0.00	Devizes	Marlborough
Marlborough - London Road	2023	March	0.00	0.00	0.00	Devizes	Marlborough
Marlborough - Port Hill	2023	March	0.00	0.00	0.00	Devizes	Marlborough
Ogbourne St Andrew	2023	March	8.00	2.00	0.00	Devizes	Marlborough
Alderbury	2022	February	0.00	0.00	0.00	Devizes	Marlborough
East Kennett	2022	January	0.00	0.00	0.00	Devizes	Marlborough
Lockeridge	2022	March	0.00	0.00	0.00	Devizes	Marlborough
Millbourne	2022	March	0.00	1.00	0.00	RWB	Marlborough
<b>Total</b>			<b>11.00</b>	<b>3.00</b>	<b>0.00</b>		

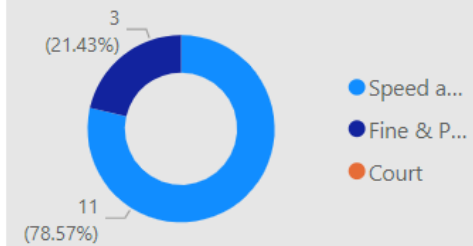
Activity by Area Board



Activity by CPT



Outcomes



# • Wider work for February overall



There's never an excuse to...

Drive under the influence of drink or drugs

# FatalFive



Vehicles seized = **71**

- Drink Drive arrest = **45**
- Drug Drive arrests = **48**



# • Twitter – Wilts Specialist Ops

Friday 10 Feb

**Wilts Specialist Ops** @WiltsSpecOps · 10 Feb  
#RPU are on the A303 in Chicklade responding to comm regarding speeding vehicle's, we have had a few stopped speed already. #fatal5




3 12 118 4,779


**Wilts Specialist Ops** @WiltsSpecOps · 10 Feb  
The sheep-ish driver of this truck & trailer combo didn't pull the wool over #RPU eyes... stopped due to faulty lights and no index displayed... led to the discovery of a dangerous condition and no MOT! Vehicle escorted and driver issued TOR & FPN. Totalling £200 fines & 3 points

**This vehicle's MOT has expired**

You can be fined up to £1000 for driving without a valid MOT. This vehicle may be MOT exempt, for more information refer to [MOT exemption guidance](#)



**J.C.42E**  
**MITSUBISHI SHOGUN SPORT**




9 8 172 6,277

**Wilts Specialist Ops** @WiltsSpecOps · 10 Feb  
Vehicle stopped due to excessive tints, the driver couldn't prove he had insurance, vehicle seized, driver reported #RPU #seized



1 8 192 3,869

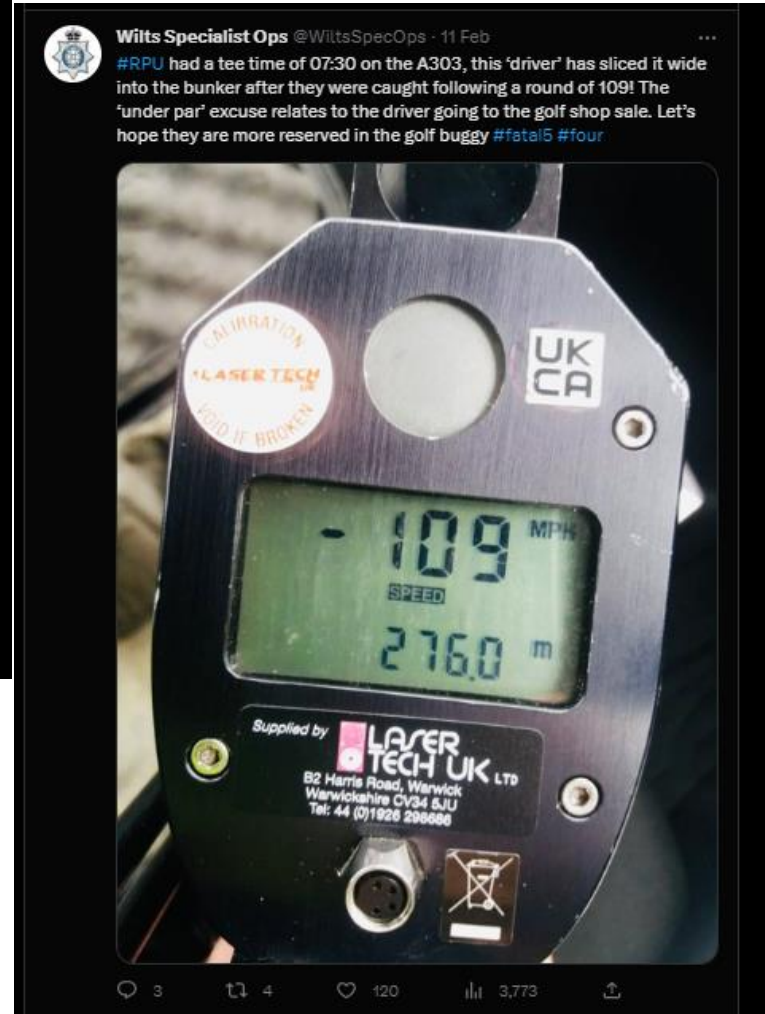
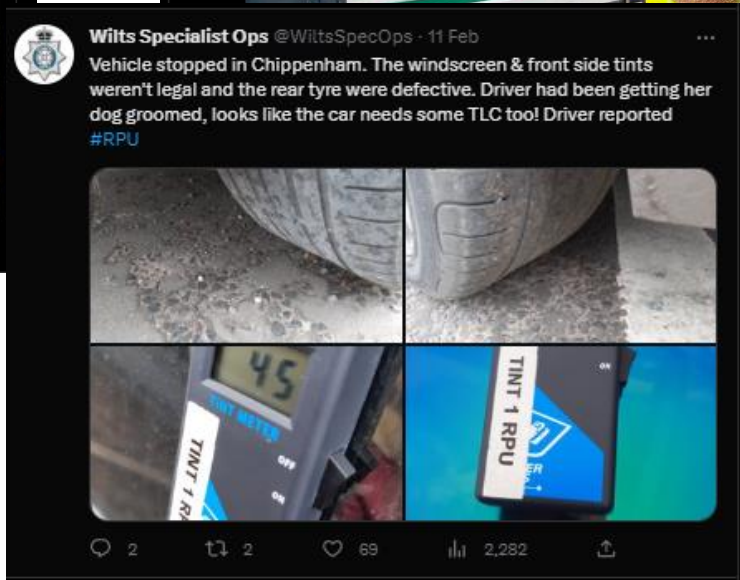
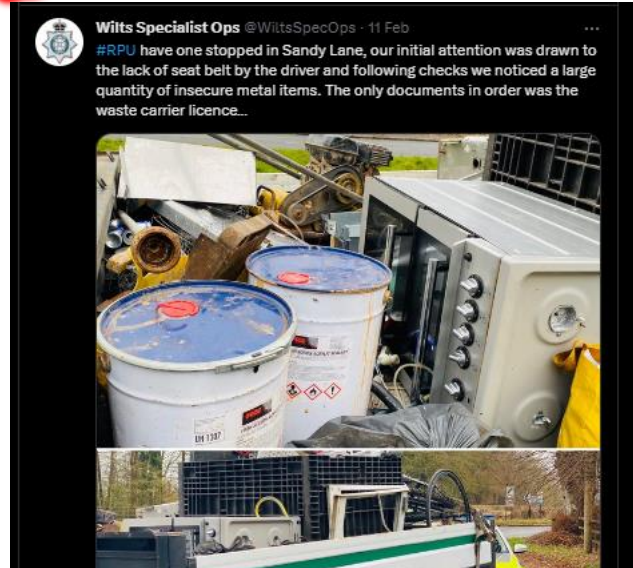
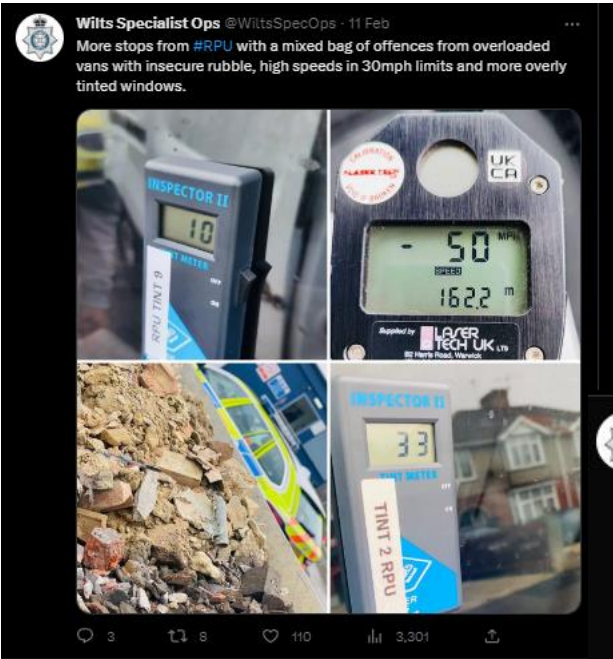
**Wilts Specialist Ops** @WiltsSpecOps · 10 Feb  
The driver of this taxi thought it would be ok to use his phone while driving. He was so preoccupied, he didn't notice #RPU next to him in a marked car. He left snatching the TORS from the officer & slamming the door #yourehard #Fatal5 #ProfessionalDriver! #reported



29 20.6K

# • Twitter – Wilts Specialist Ops

**Saturday 11 Feb**



# • Twitter – Wilts Specialist Ops

**Sunday 12 Feb**

Page 29

Page 27

**Wilts Specialist Ops** @WiltsSpecOps · 12 Feb

#RPU advice would be don't overtake a vehicle in a 20mph limit directly towards the marked car when you have 3 tyres below the legal limit the 5 second reduction in your journey time has landed you a trip to court



1 8 159 4,277

**Wilts Specialist Ops** @WiltsSpecOps · 12 Feb

#RPU accompanied by @wiltspolicesc are responding to community complaints around speeding on the 50Mph stretch through the Village on the A303... So far, so good!! #Fatal5



7 3 104 9

**Wilts Specialist Ops** @WiltsSpecOps · 12 Feb


Spoiler alert!  
A Non-UK registered vehicle, that's been here since 2019 & driven without a licence for over 2 years was stopped by #RPU having been spotted by @wiltspolicesc. Much like on the boot, the driver was left with his 'tail' between his legs! Vehicle seized! @HMRCgovuk



27 13 370 19.6K

**Wilts Specialist Ops** @WiltsSpecOps · 12 Feb

RPU are out on the bike today down on Salisbury plain. A number of fixed penalty tickets have been issued to off road motorcyclists for document and road worthiness related offences.



120 5,085

# • Twitter – Wiltshire Specials

## Specials Road Safety Unit #SRSU

- 2 x Drink Drive - Arrested
- 2 x Drug Drive - Arrested
- 1 x Mobile Phone - Reported
- 10 x RTC's Attended
- 4 x Assist Arrest
- 1 x No Insurance - Reported
- 5 x No Tax - Reported
- 1 x No MOT - Fixed Penalty
- 2 x VDRS - Get it fixed..
- 2 x Excessive Tints - Fixed Penalty
- 4 x Vehicle in Dangerous Condition- Reported
- 1 x Driving Otherwise Than in Accordance - Reported

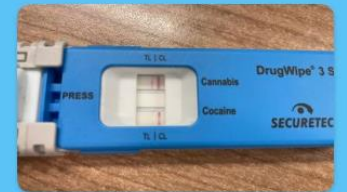


Friday 5 Feb



## Specials Road Safety Unit #SRSU

3 units on patrol yesterday around the county  
Variety of jobs, speed checks, stop checks,  
tints removed, RTC, arrest for drug drive,  
mobile phone offence.  
Multiple drivers reported for offences, and  
a few fixed penalties given.



Friday 14 Feb





# About Shared Lives



## The scheme

Shared Lives has flourished in Wiltshire for over 40 years. Its purpose is to offer the care and support for up to three people, in the home of a Shared Lives carer.

We aim to assist the facilitation of:



Short term, long term and daytime support



Respite



Home from hospital provision



Please note, that careful consideration is required with supporting people with behaviour that can challenge. Our carers will consider if they are able to support them successfully, meeting their person-centred care plan.

## Banding and fees

- ▶ Once a fee is agreed: funding agreement will be sent to the referrer, as well as a start date, then placement can commence.
- ▶ Once the customer is placed, we will visit and create their support plan as well as any risk assessments needed

### £ Weekly fee

Since April 2019 we have begun to use a profiling tool to determine what band customers should be placed in based on their needs.

Band one	Band two	Band three
£385.84	£462.80	£593.84
paid breaks £13.10	paid breaks £17.53	paid breaks £25.07



**Shared Lives  
Wiltshire**

**Fostering for adults**

## Contact us

Call us

01380 826 451

Email

[sharedlives@wiltshire.gov.uk](mailto:sharedlives@wiltshire.gov.uk)

Facebook

[@SharedLivesWilts](https://www.facebook.com/SharedLivesWilts)

Manager



Amy Smith

Team Leader



Mercedes Apps

Officer



Sally Roberts

Officer



Lauren Wright

Officer



Jane Linkson

Officer



Kate Dale

Assistant



Tara Lagor

Find out more

[wiltshire.gov.uk/shared-Lives-and-Shared-Days](http://wiltshire.gov.uk/shared-Lives-and-Shared-Days)

**Wiltshire Council**



### Area Board Briefing Note – Cost of Living Crisis

<b>Service:</b>	<b>Executive Office</b>
<b>Date prepared:</b>	<b>24/4/23</b>
<b>Further enquiries to:</b>	<b>Will Oulton</b>
<b>Direct contact:</b>	<b>William.Oulton@Wiltshire.gov.uk</b>

With inflation and energy costs still high, Wiltshire Council continues to provide support to people through the cost-of-living crisis. Wiltshire Council has a range of advice and support at [www.wiltshire.gov.uk/cost-of-living](http://www.wiltshire.gov.uk/cost-of-living).

#### Energy Support

The Government recently extended its energy price guarantee for an additional three months until the end of June 2023, which limits the amount suppliers can charge per unit of energy used. However, the £66/£67 monthly payments that most residents were receiving from their energy supplier since October 2022, as part of the Energy Bills Support Scheme (EBSS), recently came to an end. With this in mind, and in addition to the continuing high inflation, Wiltshire Council continues to provide a range of support to those most in need.

The council is continuing to allocate funding to those who were not eligible for payments through the EBSS. So far, the council has allocated £510,000 through the Government's EBSS Alternative Fund and a further £172,600 through its Alternative Fuel Payment Scheme for people who don't have a domestic electricity supplier. More information on this can be found at [Overview - Wiltshire Council](#).

#### Household Support Fund

The council has allocated all of its funding from the 2022/23 phase of the Government's Household Support Fund, but recently had confirmation that it had received more than £5.4m to allocate during 2023/24. The Household Support Fund is provided by the Department for Work and Pensions and is in place to support households that would otherwise struggle to buy food or pay essential utility bills or meet other essential living costs to help them during the current cost-of-living challenges. The council is in the process of finalising its plans for the fund and will have more information soon.

#### Support in Libraries

Although the temperatures have risen, Wiltshire Council's libraries continue to be there for people who need them, providing anyone with a warm and friendly welcome. The council continues to work with Warm and Safe Wiltshire and The Rural Communities Energy Support Network to assist residents seeking basic energy advice and make referrals to experienced energy advisors in all but its smallest libraries. In total, 1,462 warm packs were handed out at libraries, which contained a thermal mug, a fleece blanket and a hot water bottle with a cover. More packs may be available later this year. All libraries can signpost people to community partners and agencies that can support people through the

rising cost of living. Wiltshire Libraries are also working with the Good Things Foundation to distribute free SIMs and mobile data to people in need. The [National Databank scheme](#) is supported by UK mobile networks including Vodafone, O2 and Three. More information can be found at <https://www.wiltshire.gov.uk/libraries-news>.

## **Interactive Directories**

Last year Wiltshire Council set up an interactive directory, which continues to be available, so people could easily find local food providers and warm spaces near to them at just a few clicks of a mouse. The council will soon be engaging with all the local groups that registered to be included on the directory to establish what support is still available in the county and what the plans might be for the future so that it has a clear picture of what might be needed.

## **Work of Area Boards**

All 18 of Wiltshire Council's Area Boards have also been working on a number of projects and initiatives to support people in the county's community areas. Multiple Area Boards have hosted warm and safe community events, bringing together a range of partners to showcase what support they can offer to residents. They have coordinated the production, printing and distribution of local cost of living information leaflets to specifically targeted residential areas through officers, volunteers and councillors. Some have worked with community groups to draw in multiple sources of funding to develop small emergency hardship funds that agencies can refer suitable residents to. In partnership with food banks and community organisations, the area boards have also provided a range of useful products free of charge to suitable residents including slow cookers and electric blankets.

## **Bus Passes**

The council also recently confirmed that all holders of Wiltshire concessionary bus passes can continue using their pass to travel at any time on local bus services during April. Normally, concessionary bus passes for older and disabled people cannot be used to travel before 9.30am on weekdays, but Wiltshire Council agreed with bus operators to temporarily lift this restriction from 1 September 2022. The offer is eligible on all local buses that operate within the Wiltshire Council area, or for any bus journeys that begin in Wiltshire. Concessionary passes cannot be used to board a bus within the Borough of Swindon before 9.30am on weekdays.

## **Holiday Activities**

The council has been delivering the Holiday Activity and Food programme, known locally as FUEL during the Easter holidays and this will continue in the Summer and Christmas school holidays in 2023. The FUEL programme is funded by the Department of Education and will deliver camps in ten areas across the county where there is the greatest level of need. At FUEL camps children receive a nutritious lunch each day and are given the opportunity to take part in a range of practical, physical and hands on activities including robotics workshops, circus skills, sporting sessions, Olympic kit, talent shows, and arts and crafts.

## Area Board Briefing Note

<b>Service:</b>	<b>Library</b>
<b>Date prepared:</b>	<b>16/03/2023</b>
<b>Further enquiries to:</b>	<b>Kathryn Preston</b>
<b>Direct contact:</b>	<a href="mailto:kathryn.preston@wiltshire.gov.uk">kathryn.preston@wiltshire.gov.uk</a>

### Wiltshire Libraries are supporting residents to stay online during the cost of living crisis

Wiltshire Libraries are helping residents to have the skills and internet access they need to get and stay online during the cost of living crisis.

All libraries in Wiltshire offer free Wi-Fi and computer access, plus printing for a small charge.

If residents want to learn more about using their smart phone, tablet, laptop or the library computers, they can contact Amesbury, Bradford on Avon, Calne, Chippenham, Corsham, Devizes, Malmesbury, Marlborough, Melksham, Royal Wootton Bassett, Salisbury, Trowbridge, Warminster and Westbury libraries to book a one-to-one digital support appointment with library staff or volunteers.

Wiltshire Libraries are also working with the Good Things Foundation to distribute free SIMs and mobile data to people in need. The [National Databank scheme](#) is supported by UK mobile networks including Vodafone, O2 and Three.

The free SIMs and mobile data are available from Chippenham, Devizes, Salisbury, Trowbridge and Warminster libraries.

To be able to access the National Databank recipients must be 18+ years old and from a low-income household. One or more of the following must also be true:

- They have no or poor access to the internet at home.
- They have no or poor access to the internet away from home.
- They can't afford their existing monthly contract or top-up.

Anyone who meets the criteria can be referred by their local library or can contact Chippenham, Devizes, Salisbury, Trowbridge or Warminster libraries direct to find out more and to book an appointment. The National Databank online application form is now live at [National Databank - Wiltshire Council](#).

Up to six months of data can be provided at a time with a maximum of 12 months to one individual.

Further information about getting online at the library can be found at <https://www.wiltshire.gov.uk/libraries-accessing-computers>. Information about the National Databank appears on the cost of living support and advice pages at <https://www.wiltshire.gov.uk/cost-of-living>. An online referral form will soon be added.





# Marlborough Area Board

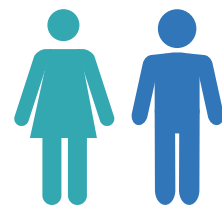
## End of Year Report

May 2021 - March 2023

# Marlborough Area Board

The Marlborough Community Area is made up of 15 rural parishes surrounding the market town of Marlborough. The whole of the area lies within the North Wessex Downs Area of Outstanding Natural Beauty. The village of Avebury is home to prehistoric circles and stones dating back to 2500 BC and hosts a museum with one of the most important prehistoric archaeological collections in Britain.

The Area Board is Marlborough's local cabinet for Wiltshire Council, bringing local decision making into the heart of the community area. The Area Board is made up of 3 unitary councillors, all of whom are also members of Marlborough Town Council. The councillors are the voting members of the board, and all those who engage in the board's work are equal members, able to influence decisions, shape and deliver on local priorities.



**Total  
Population  
18,135**

## Area Board Investment

The Area Board invests in local community projects and initiatives that meet local priorities and deliver positive outcomes for residents. The Area Board aims to work in partnership to achieve maximum value for its investment.

### Total Area Board Investment

£47,500	£35,426	£15,400
<b>Community</b> 	<b>Youth</b> 	<b>Older and Vulnerable Adults</b> 
<b>Total Community Contribution</b>		
<b>£604,391</b>	<b>£199,915</b>	<b>£38,012</b>

The total amount invested in projects through additional community contribution, from fundraising, grants, services in kind or volunteering

# Local Priorities

The Marlborough Area Board reviewed available local data and evidence and integrated this with local knowledge and community conversation to agree the following local priority themes. The Area Board has undertaken a series of more specific local actions to positively address them, including the key achievements below:

## Children and Young People



Marlborough Area Board has made investment into activities and services for young people in the area. There has been a wide range of local youth organisations and sports clubs that have received grant funding from the area board to improve their offer to young people. Funding went into Marlborough Area Youth Forum as the organisation grew to employ their own qualified youth worker who will help to run the town's youth club.

## Climate change and the environment

Marlborough is one of six Air Quality Management Areas in Wiltshire, partly due to heavy traffic and congestion at a busy junction in town. The area board has worked closely with Wiltshire Highways and Marlborough Town Council to plan for a traffic flow survey to better understand traffic through the town to allow solutions to be developed that reduce congestion and prevent pollution. Working alongside the Town Council, the area board helped plan and deliver a "Climate Day". Over 200 people attended the event which included lots of displays from local and countywide groups that support wildlife and encourage sustainability, along with talks about living waste-free or "dropping a tonne of CO2" through changing the choices we make in our lives.



## Reducing isolation and loneliness



Marlborough's Health and Wellbeing Group members have lots of experience in the sector. In October 2022, they organised a "Live longer, better" event that showcased the work of Prof. Muir Gray into how older people can be encouraged to remain more physically and mentally active in order to stay healthier longer. Around 65 people attended, from a range of backgrounds, professional and voluntary, and has led to a better understanding of how the services and activities for older people in the area helps keep everyone fitter and healthier for longer.



The Marlborough Area Board works with a network of local partners, organisations and residents in the town and villages. The Board acknowledges the talents, expertise and knowledge of the local community and empowers and facilitates community led action to co-deliver local services.

Area board members believe that no one should be prevented from taking part in activities through being unable to afford it, especially young people who will benefit significantly from staying active. In 2021, the board worked with Marlborough Sports Forum and the many sports clubs that make it up to put on a Taster Day for young people to try all the varied sports available within the town, and to have some fun. Hundreds of young people took part and tried out something they might never have done.

This event was followed with a grant to the Sports Forum to manage on behalf of the individual clubs. This funding is there to help support young people into sport by subsidising membership fees, playing kit or other expenses if they and their family found those costs difficult to meet. Since the Taster Day event, this offer to help support young people has extended out to other organisations, such as local Scouts or Guides groups.

A key mission of Wiltshire Council's Business Plan is to help Wiltshire be a place where 'We stay active'. Keeping physically, socially and mentally active has direct and positive impacts on brain function, weight management, reducing disease, and the ability to enjoy life. Improving all these things for residents will lead to greater happiness, more economic independence, and less service reliance.



# Engagements

The Marlborough Area Board works alongside other organisations to make things happen in the local community. These groups include the town council, voluntary and community groups, youth organisations, sports clubs and local charities.

The Area Board wouldn't be able to achieve what they do without these partners working on the ground with them. The Area Board hosts regular business meetings, engagement activities, events, surveys and working groups to stimulate and support local community action.

**Area Board  
Business meetings**

8



**Attendances**

201

**Area Board  
working groups**

22



**Attendances**

224

**Engagements/  
events/ activities**

3



**Attendances**

315

**Area Board  
surveys**

3



**Responses**

92

# Local Highways and Footpath Infrastructure group

The Local Highways and Footpath Infrastructure group (LHFIG) is a sub group of the Marlborough Area Board, which deals specifically with highway issues. It aims to find solutions for local road safety concerns, traffic problems, improving footpaths and pavements and small scale parking issues.

The amount allocated is dependent on the geographical size and population for the community area. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management.

## LHFIG Projects April 2021 - March 23

- A4 Froxfield, Eastern Gateway implementation.
- Marlborough, Kingsbury Street – Social distancing measures.
- Speed limit assessment for the C18 from A4361 at Broad Hinton to Marlborough, including Free's Avenue
- A4361 speed limit implementation.
- Ogbourne Maizey – 20mph speed limit assessment.
- A4 Forest Hill – speed limit assessment.
- B4192 Chilton Foliat – speed limit assessment.
- Mildenhall, signs and traffic calming implementation.
- Ogbourne Maizey 20mph limit implementation.
- A4 Manton – Topo survey.
- Advert and implementation of waiting restrictions along the B4003 near Avebury'



LHFIG meetings

8

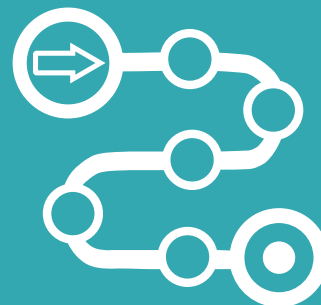


Attendances

115

LHFIG projects completed

11



By agreeing and delivering to local priorities, the Area Board is able to proactively address issues by focusing its resources and working in partnership with local organisations, volunteers and residents. To effectively select local priorities it is important that there is a regular review of the evidence available and the views of the residents are sought. To aid Councillors to agree their priorities, the list below provides some of new sources of data and evidence:

- **JSNA Wiltshire Intelligence**: The 2022 Wiltshire JSNA presents data on the current and future health and wellbeing needs of people in Wiltshire
- **Census 2021 results**: results from the 2021 census are being released in a phased manner, which started in June 2022
- **VCSE research - Wessex Community Action**: state of the Wiltshire voluntary and community sector 2022
- **Annual report - Wiltshire Citizens Advice**: Wiltshire Citizens Advice annual report 2022

As well as being evidence led, priorities should be selected where the Area Board believes it can realistically make a positive impact upon them. To aid the delivery of the chosen priorities, the Engagement and Partnerships team will support the Area Board councillors through the development of the Area Board local action plan.

Based on the work undertaken in 2022/23 and the new evidence available, some of the key priorities that the Board may wish to consider are as follows:

- Children and Young People: youth engagement, employment & skills and positive activity opportunities,
- Older and Vulnerable People: supporting positive mental health and wellbeing and reducing social isolation,
- Road Safety: feeling safer on our roads and encouraging active travel.

As a thread through each of these priorities, Marlborough Area Board will promote projects that:

- Address all forms of deprivation in our area,
- Tackle climate change and support the natural environment.

It is recommended that for each priority selected, an area board councillor takes responsibility for overseeing its delivery and reporting back to the Area Board on progress. The Engagement and Partnerships team will support the Area Board councillors in undertaking this work.



### Marlborough Area Board 17 May 2023

#### Appointments of Representatives 2023/24

#### 1. Purpose of the Report

- 1.1. To appoint Councillor representatives for the Area Board. This will include appointing to Outside Bodies and the LHFIG for the year 2023/24.

#### 2. Background

- 2.1. Area Boards are invited to appoint Councillors to be their respective lead for particular Outside Bodies, and the LHFIG. The following guiding principles are in place for Councillors when taking on one of these roles:

- To be the main Area Board point of contact for local Officers within their respective area
- To attend (and often Chair) relevant working groups of the Area Board
- To work collaboratively with relevant local partners and community groups
- To provide regular updates back to the Area Board in relation to their Group/Outside-Body including providing feedback on the success or limitations of previously funded Area Board grants (if applicable)

- 2.2. The Area Board is invited to appoint Councillor representatives to the Outside Bodies listed in **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, and will be reviewed annually, unless the Board determines otherwise.

#### 3. Main Considerations

- 3.1. The Local Highways and Footpath Improvement Group (LHFIG) operates as an informal working group making recommendations to the Area Board for approval. Terms of Reference are set out in **Appendix B** for information. The Area Board are invited to appoint a Lead Councillor on an annual basis.

#### 4. Financial and Resource Implications

- 4.1. None.

#### 5. Legal Implications

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required. [Protocol 3](#) of the Council's Constitution sets out Guidance to Members on Outside Bodies.

## **6. Safeguarding Implications**

- 6.1 Processes are in place to ensure Disclosure and Barring Service (DBS) checks are undertaken as appropriate.

## **7. Environmental Impact of the Proposals**

- 7.1 None.

## **8. Equality and Diversity Implications**

- 8.1 None.

## **9. Delegation**

- 9.1 By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.

## **10. Recommendation**

- 10.1 The Area Board is requested to:

- a. Appoint Members as Lead representatives to Outside Bodies, and to the LHFIG, as set out at Appendix A;
- b. Note the Terms of Reference as set out in Appendix B.

---

**Cameron Osborn, Apprentice Democratic Services Officer**

### **Appendices:**

Appendix A – Appointments to Outside Bodies, Non-Priority Working Groups and the LHFIG  
Appendix B –LHFIG Terms of Reference

### **Unpublished background documents relied upon in the preparation of this report:**

None.

## Appendix A

### Representative Appointments 2023/24

Appointments on Outside Bodies and Working Groups will continue for the duration of Councillors' terms of office, and will be reviewed annually, unless the Board determines otherwise.

Outside Body	Councillor Representative
Avebury World Heritage Site Steering Committee	Cllr Jane Davies

<b>LHFIG Councillor Representative</b> Note: This position is appointed annually	Cllr James Sheppard
---	---------------------





## **LOCAL HIGHWAY & FOOTWAY IMPROVEMENT GROUPS (LHFIG)**

### **TERMS OF REFERENCE**

#### **Membership of the LHFIG**

The LHFIG will normally be made up of:

- Members of the Area Board
- Town and Parish Council representatives
- Community / Stakeholder representatives

It is recommended that the groups do not normally consist of more than 10 representatives, but for larger community areas this may not always be feasible.

Representatives should act as a conduit between their organisations and the LHFIGs by putting forward the views of the body they represent and providing feedback to its members regarding the work of the LHFIGs. The group members will also need to be mindful of the needs of the community area when making their recommendations, as not all councils and groups may be represented on the LHFIGs.

Recommendations to the Area Board will usually be reached by consensus, but if necessary, these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire councillor. Membership of the LHFIGs will cease when a member ceases to hold the stated office as first appointed, or when a parish/town council or group choose to nominate an alternative representative.

The LHFIGs may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

#### **Appointment of LHFIGs members**

Appointment of Wiltshire Council members to the LHFIGs will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the LHFIGs (e.g. town/parish council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

#### **Media relations**

Members of the LHFIGs must not issue press statements on behalf of the Area Board.

Any press statements about the work of the LHFIGs should be agreed between the Chairman of the LHFIGs and the Chairman of the Area Board, and in consultation with

Wiltshire council's communications team. You can contact the communications team at [communications@wiltshire.gov.uk](mailto:communications@wiltshire.gov.uk).

### **Meetings**

It is recommended that the LHFIGs meet four times a year. Ideally the meetings should be 2 to 4 weeks in advance of the Area Board meetings. Meetings are intended to be limited to the membership set out above and is open to other members of the Area Board who wish to attend. It can be open to public if the LHFIG chair wishes, and by invitation. It should be noted that LHFIGs are advisory bodies and do not exercise delegated decision-making powers. All decisions are to be ratified by the Area Board.

### **Officer support**

Meetings will be attended by relevant officers from Wiltshire Council, including a Senior Transport Planner, a Senior Traffic Engineer, Local Highway Maintenance Engineer and the local Community Engagement Manager. Attendance by officers of other expert knowledge may be arranged when necessary.

Additional support will be provided outside of the meeting by the Corporate Office Business Support unit as currently for Area Boards, for the purpose of arranging meetings, venues, and the production of meeting action notes.

### **Terms of reference**

The LHFIGs have no formal decision-making authority on operational matters or budget expenditure but act as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full LHFIG meeting before being brought to the next Area Board for approval.

The LHFIGs terms of reference are set out at Appendix A:

Examples of projects the LHFIGs can and cannot fund are set out in Appendix B:

**Terms of Reference**

1. Small-scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small-scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Transport, Waste, Street Scene and Flooding. The funding allocation is a mixture of highways and council capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management.

It cannot be used to fund revenue functions, such as routine maintenance schemes or the provision of passenger transport services.

A list of schemes which the groups can fund in contained in Appendix B

Schemes considered by the LHFIGs must have first been raised through the highway improvement request system and endorsed by the relevant town or parish council.

The LHFIG's can be directed to look at issues identified by Highways Officers when considered appropriate. For example, when an issue is raised for which other centrally held resource does not exist.

In choosing their local transport schemes, Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is more than the total discretionary amount available as part of the group's annual allocation.

**Appendix B** – Example of projects which can and cannot be funded by LHFIGs

**LHFIGs can fund the following:**

**Pedestrian improvements:** including dropped kerbs, new footways, substantive improvements to existing footways, pedestrian crossings (including assessments).

**Cycle improvements:** new cycle paths, cycle parking / storage.

**Bus infrastructure:** new and replacement Shelters (subject to agreement on future maintenance liability), bus border kerbs, bus stop road markings.

**Traffic signing:** new and replacement signs (including signposts), street name plates, village gateways.

**New road markings:** new and replacement of existing markings.

**Speed limits:** assessment and implementation.

**Waiting restrictions:** assessments and implementation.

**Footpath improvements:** styles, gates, surface improvements to rights of ways (council maintainable only).

**Drainage:** minor improvements, new gullies.

**Street lighting:** new installations.

**Traffic management measures:** including Sockets and posts for SID (Speed Indication Device) equipment.

*As a general rule, an asset should exist at the end of the project, i.e. something new that wasn't there beforehand.*

**LHFIGs cannot fund:**

**Routine maintenance:** such as gully emptying, ditch clearing, hedgerow cutting, pot hole repairs.

**Service subsidy:** bus services

**Promotional campaigns**

**SID equipment**

**Improvements for individuals and properties**

*As a general rule, activities that repair, clean, tidy or remove something that is already present are likely to be considered routine maintenance and cannot be funded by LHFIGs.*

## Update for Wiltshire Area Boards

May 2023

### Discharge Project

The project aims to support people (and those who care for them) being discharged from hospital with support to feel better informed and engaged in the discharge process. This will help to improve their experience of being discharged and supporting front line staff to have better conversations about discharge planning.

The project is progressing well and following an extensive engagement and development process, the information has been shared with a media production agency to develop videos and supporting resources. We are currently in the development stage and are working to identify a group of people with experience of hospital discharge who can provide feedback on the products being developed to ensure they will meet the needs of the people we are aiming to support in the best possible way.

There will be a full programme to launch, embed and share the information which will include raising awareness prior to admission.

### Health Inequalities

A successful workshop held in March has supported the development of the WHIG work plan for the coming year. Priority actions and objectives have been aligned and key relationships for developing work across the system have been identified. The full work programme will be shared widely in July once it is completed and agreed.



## **Update for Wiltshire Area Boards**

May 2023

### **Discharge Project**

The project aims to support people (and those who care for them) being discharged from hospital with support to feel better informed and engaged in the discharge process. This will help to improve their experience of being discharged and supporting front line staff to have better conversations about discharge planning.

The project is progressing well and following an extensive engagement and development process, the information has been shared with a media production agency to develop videos and supporting resources. We are currently in the development stage and are working to identify a group of people with experience of hospital discharge who can provide feedback on the products being developed to ensure they will meet the needs of the people we are aiming to support in the best possible way.

There will be a full programme to launch, embed and share the information which will include raising awareness prior to admission.

### **Health Inequalities**

A successful workshop held in March has supported the development of the WHIG work plan for the coming year. Priority actions and objectives have been aligned and key relationships for developing work across the system have been identified. The full work programme will be shared widely in July once it is completed and agreed.





## Autistic people asked for their views on mental health services

Healthwatch Wiltshire would like to find out what autistic people, and their families and carers, think about mental health services in the county.

Working in partnership with Wiltshire Service Users' Network (WSUN), which runs the National Lottery funded Wiltshire Autism Hub, we want to learn more about the experiences of autistic people, aged 14 and over, who have accessed mental health support in Wiltshire in the last three years, and what they think could be better.

We would also like to find out the experiences of carers and relatives in helping the autistic person they care for to get this support.

We have launched two surveys which can be completed online, by phone, or on paper.

### [Survey for autistic people](#)

### [Survey for carers/relatives of autistic people](#)

You can save and return to the online surveys at any time.

If you would like support to complete the survey, or would like a paper copy to be sent to you, please contact Healthwatch Wiltshire on 01225 434218 or [info@healthwatchwiltshire.co.uk](mailto:info@healthwatchwiltshire.co.uk) or WSUN on 01380 871800 or [info@wsun.co.uk](mailto:info@wsun.co.uk) and we will arrange this for you.

**Catharine Symington**, Interim Manager of Healthwatch Wiltshire, said: "We want to hear from autistic people, and their friends, relatives and carers, about their personal experiences of mental health services.

"Everything you share with us will be used to tell those who run services what could be improved or developed in the future. All



feedback is confidential and anonymous."

**Louise Rendle**, CEO of Wiltshire Service Users' Network, said: "We would love to hear about how mental health services in Wiltshire are working for you, what's going well and where you think things could be better.

"If you need any support completing our survey, please get in touch so we can help."

The surveys will close on **Wednesday 14 June**.

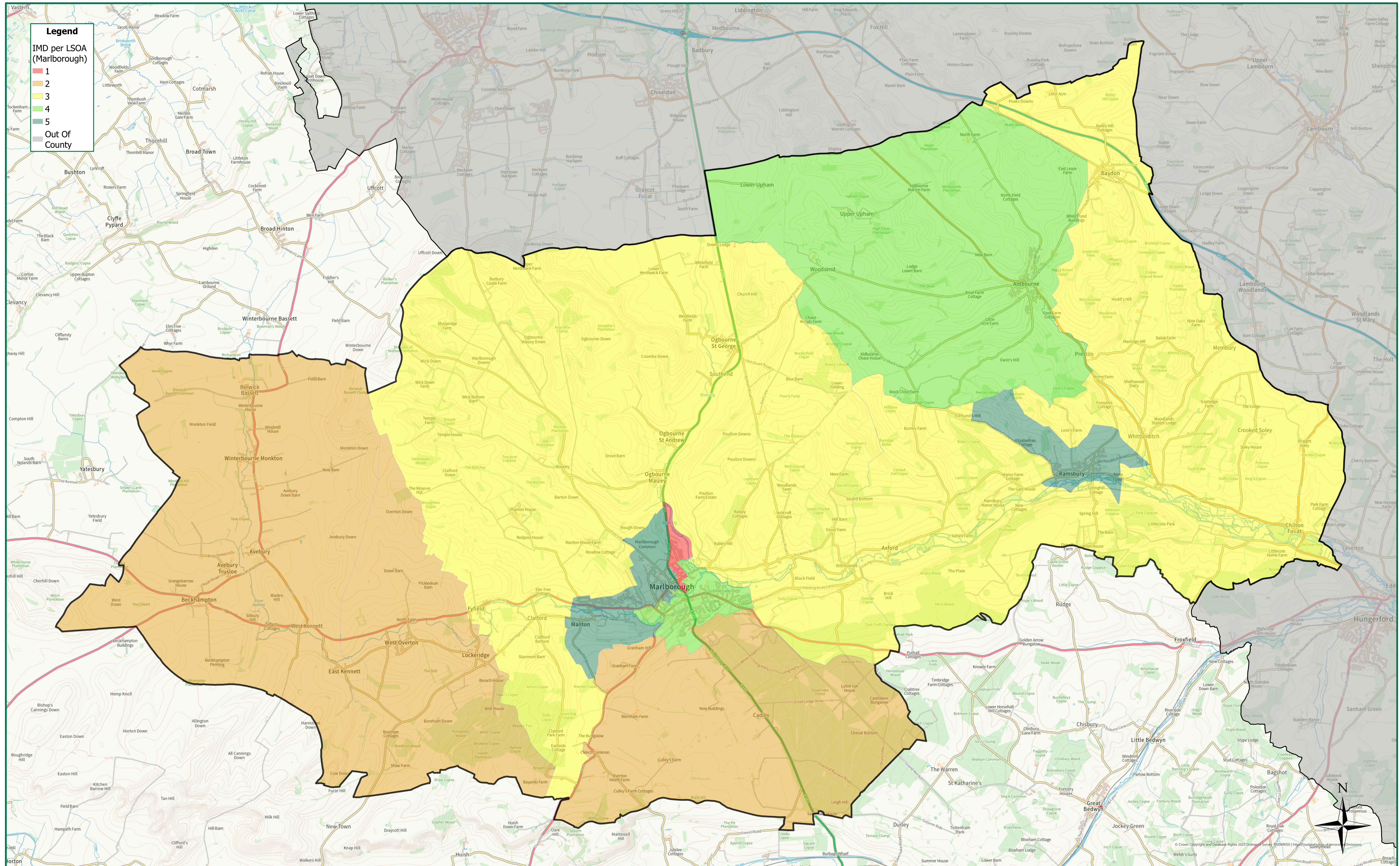
### Find out more

Visit our website to take a look at our previous work [hearing the experiences of people with autism spectrum conditions](#) when they attend health and care appointments.





# Marlborough Area Board Index of Multiple Deprivation Quintile (2019) per LSOA (2011)





## LOCAL HIGHWAY AND FOOTPATH IMPROVEMENT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Priority A, B or C
	<b>Marlborough Local Highway and Footway Improvement Group (LHFIG) - Thursday 11<sup>th</sup> May 2023 Marlborough Town Hall, Assembly Room.</b>			
1.	<b>Attendees and apologies</b>			
	<p>Cllr James Sheppard (Aldbourn and Ramsbury) (chair); Cllr Caroline Thomas (Marlborough East); Cllr Jane Davies (Marlborough West); Steve Hind; Cllr Steve Campbell (Chilton Foliat PC); Cllr Martin Phipps; (Savernake PC); Cllr Sheila Glass (Ramsbury and Axford PC); Cllr Mervyn Hall (Marlborough TC); Richard Spencer Williams (Marlborough TC); Cllr Kelvyn Shantry (Marlborough TC); Cllr Peter Morgan (Preshute PC); Cllr Lucy Kirkpatrick (Mildenhall PC – on Teams); Cllr Chris Ainsworth (Aldbourn PC – on Teams).</p> <p>Apologies Cllr Jill Turner (Kennet Valley PC); John Hetherington (Ogbourne St Andrew PC); Martin Cook.</p>			
2.	<b>Introductory Notes</b>			
	<p>The minutes of the previous LHFIG meeting held on the 2<sup>nd</sup> March 2023 were agreed at the Marlborough Area Board meeting on the 21<sup>st</sup> March 2023. The minutes can be found via this link  <a href="#">Agenda for Marlborough Area Board on Tuesday 21 March 2023, 7.00 pm   Wiltshire Council</a></p>			
	<p><b>Comments from the Chair on Local Highways &amp; Footways Improvement Group (LHFIG) arrangements:</b></p> <p><b>Reminder</b> Local Highways and Footpaths Improvement Group is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management:</p> <p><b>Pedestrian improvements:</b> including dropped kerbs, new footways, substantive improvements to existing footways, pedestrian crossings (including assessments).</p> <p><b>Cycle improvements:</b> new cycle paths, cycle parking / storage.</p> <p><b>Bus infrastructure:</b> new and replacement Shelters (subject to agreement on future maintenance liability), bus border kerbs, bus stop road markings.</p> <p><b>Traffic signing:</b> new and replacement signs (including signposts), street name plates, village gateways.</p>			

## LOCAL HIGHWAY AND FOOTPATH IMPROVEMENT GROUP ACTION / NOTES LOG

**New road markings:** new and replacement of existing markings.

**Speed limits:** assessment and implementation.

**Waiting restrictions:** assessments and implementation.

**Footpath improvements:** styles, gates, surface improvements to rights of ways (council maintainable only).

**Drainage:** minor improvements, new gullies.

**Street lighting:** new installations.

**Traffic management measures:** including Sockets and posts for SID (Speed Indication Device) equipment.

Funds cannot be used for revenue functions, such as routine maintenance schemes or the provision of passenger transport services. As a general rule, an asset should exist at the end of the project, i.e. something new that wasn't there beforehand.

### Meeting dates and programme

While we have more budget, funds that are not committed – that is for work completed or orders placed with contractors for delivery within the current financial year – will typically be returned to WC to go into the Substantive Schemes pot. Exceptions will only be allowed when events outside of our control have impacted delivery, although Highways have confirmed that for 22/23, unallocated funds will roll into 23/24 as it was acknowledge resource shortages affected project delivery. Cabinet also confirmed a review will be undertaken after the first 12 months of operation.

This means we must be very clear, when agreeing priorities, which are

- Approved and deliverable/paid for this year
- Approved but need more work so will be developed with a view for delivery in the subsequent financial year
- Not yet approved but have potential to be reviewed when resources are available.

It is less about '5 priorities', so much as identifying which schemes are deliverable this financial year, being mindful of the workload on our officers, else little will ever reach completion.

The advice was that meetings should ideally take place as below, each one 2 to 4 weeks in advance of the Area Board meetings where this group's decisions are ratified. 22/23 dates are in brackets.

**April (May 22/23):** Budget confirmation and budget allocation to projects. Agree projects to be put forward for funding from Substantive bid, ahead of end of submission deadlines.

**July (September 22/23):** Progress meeting. Budget allocation (note: projects allocated beyond this meeting may not be delivered by the end of March).

## LOCAL HIGHWAY AND FOOTPATH IMPROVEMENT GROUP ACTION / NOTES LOG

	<p><b>October (November 22/23):</b> Progress meeting. Small scale and low-cost projects at this meeting may be delivered before end of year deadline.  <b>January (March 22/23):</b> Progress meeting. Agreement of any funding to be returned for redistribution. Any projects prioritised at this meeting are unlikely to be delivered within this financial year.</p> <p>Terms of reference expect town and parish councils to make at least a 20% contribution to the projects that pass through LHFIG. These can be circulated with the notes.</p>			
<b>3.</b>	<b>Financial Position</b>			
	Finance sheet – the updated position is attached.			
<b>4.</b>	<b>Process for logging requests for highway improvement schemes</b>			
	LHFIG requests forms are on the Wiltshire Council website. <a href="http://www.wiltshire.gov.uk/council-democracy-area-boards">http://www.wiltshire.gov.uk/council-democracy-area-boards</a> Once completed they should be submitted to the local town or parish council. If agreed the Clerk will send them to <a href="mailto:LHFIGrequests@wiltshire.gov.uk">LHFIGrequests@wiltshire.gov.uk</a>			
<b>5.</b>	<b>23/24 Prioritised Schemes – nb uncompleted 22/23 priority schemes, unless otherwise indicated, move into 23/24</b>			
	<b>Action - review priority order to help SH manage his workload.</b>			
a)	Issue <a href="#">7027</a> New double yellow lining on B4003	<p>Layby maintenance in the short term and improvement design being undertaken within Wiltshire Highways following CT discussion with Dave Thomas.</p> <p>Councillors expressed concern about the lack of action with repair to the potholes/verges, noting that where they have control, NT have simply filled these with chalk.</p> <p>CT to clarify with Dave Thomas the need to tackle the immediate pot hole/verge issues to limit further damage as well as more permanent improvements. (DT confirmed Jack Francis and Ben Leverette will deal with</p>	<p>Allocation of funding to be discussed. CT and Dave Thomas.</p> <p>The implementation will be going ahead and the Temporary TRO for road closure has been issued for 5<sup>th</sup> to 9<sup>th</sup> June</p>	<p>Waiting restriction - 22/23 (complete)</p> <p>Layby maintenance and improvement Priority for 23/24</p>

## LOCAL HIGHWAY AND FOOTPATH IMPROVEMENT GROUP ACTION / NOTES LOG

		<p>both aspects). CT agreed to oversee progress with support of JD and Briony from NT.</p> <p>Layby design and work package sent to Milestone. Chalk source obtained and archaeological supervision being addressed.</p>		
b)	<p>8-20-4 A4 Manton traffic calming</p> <p>8-21-2 – request for Traffic Island</p> <p>8-21-3 – Request for transverse yellow road markings on westbound approach to crossing, plus solution between crossing and turning to Bridge Street.</p> <p>8-21-4 – request for sign Bridge St turn westbound between the Pelican Crossing and Bridge St</p>	<p>Request for a substantive scheme to include 8-21-2, 8-21-3, 8-21-4 plus move speed limit and alteration to Pelican traffic light.</p> <p>Design and cost to be developed and consideration as a substantive scheme. Project options agreed as</p> <p>Stage 1 – low cost signing and road marking scheme. Stage 2 – design work for new traffic island to the west of Downs Lane, Marlborough name signs and possible location of speed limit. Topo survey agreed to enable design.</p> <p>Stage 1 plan and estimate sent to RSW for approval. Supported by Marlborough TC. Cost estimate increased to £6790. Contribution 25%. Confirmation from LHFIG to proceed. It is understood that signing is complete. Scheme package originally issued to Ringway will be reissued to Milestone for implementation of road markings.</p> <p>Stage 2 topo survey cost £1700. Town Council 25% contribution agreed. Atkins have undertaken topo survey.</p>	<p>Stage 1 – Road markings to be implemented.</p> <p>Stage 2 – preparation for substantive bid to be undertaken for implementation of traffic island and relocation of speed limit. There is no objection by Police (contact - Bob Eccleston) to move the speed limit c130m to the west of Downs Lane</p> <p><b>Actions</b></p> <ul style="list-style-type: none"> <li>Marlborough TC and LHFIG will need to consider its contribution for the substantive bid. The higher the contribution the greater the value for money assessment will be when competing bids are reviewed.</li> <li>Request from Cllr Davies for consideration to be given to moving the speed limit in 23/24 (in advance of the substantive bid). SH to confirm support from Police to do separately and costs</li> </ul>	<p>Stage 1 - 22/23 Priority if possible, else 23/24</p> <p>TOPO Survey Completed</p> <p>Stage 2 23/24 Priority</p>



## LOCAL HIGHWAY AND FOOTPATH IMPROVEMENT GROUP ACTION / NOTES LOG

c)	8-22-9 Marlborough, Cardigan Rd	<p>'No waiting at any time' requested - there is a soak away that can't be accessed due to the parking in an unrestricted area which applies to both sides of the road.</p> <p>Long term issue...requests have been on the yellow line list previously and partially completed. But yellow lines now managed by LHFIFG.</p> <p>Traffic order prepared and sent to TRO team for advertisement. Advert 11<sup>th</sup> May to 5<sup>th</sup> June.</p> <p>If there are no objections, there is a section of the c/way where cars are parked which will require some maintenance before yellow lines can be effectively implemented.</p> <p>Anticipated cost £3,000</p>	<p><b>Actions</b></p> <p><b>March 23:</b></p> <ul style="list-style-type: none"> <li>MC to clarify verge maintenance work required in advance</li> </ul> <p><b>May 23</b></p> <ul style="list-style-type: none"> <li>Marlborough TC to approve £750 contribution</li> <li>Works package for implementation to be undertaken after required verge maintenance</li> <li>SH/ Martin Cook to discuss.</li> </ul>	22/23 Priority – now 23/24
----	---------------------------------------	--	--	-------------------------------

d)	8-21-8 Aldbourn – virtual paths	<p>Request for virtual paths along Farm Lane, entire length of Marlborough Rd, Castle St to Whitley Rd. To replace 18-19-11</p> <p>Checks including Speed data and traffic volume to be obtained to check for suitability of virtual footway along Marlborough Road from The Butts to the village centre.</p> <p>Speed data suggests continuation of design assessment is appropriate.</p> <p>Site meeting undertaken with Parish Council.</p>	<p>Safety check undertaken with concerns raised.</p> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>SH - Issues to be formally clarified and suggestions for an alternative solution made if the current request cannot be accepted</li> </ul>	23/24 Priority agreed
----	---------------------------------------	--	---	--------------------------

## LOCAL HIGHWAY AND FOOTPATH IMPROVEMENT GROUP ACTION / NOTES LOG

		Design for virtual path along agreed part of Marlborough Road completed. Independent safety check requested.		
e)	<p>Issue <a href="#">5190</a> Request for safety works at London Rd, Marlborough</p> <p>8-21-7 Forest Hill speed limit review</p>	<p>£1500 funding allocated to a speed limit review costing £2500. Savernake PC contribution 25%. Atkins report of 11/3/22 did not recommend a lower restriction to the current 50 mph</p> <p>LHFIG agreed further investigation/ discussion was appropriate for a signing solution including at location of Cricket club.</p> <ul style="list-style-type: none"> <li>• Martin Phipps, Savernake PC has asked MC for 'reduce speed now' signs.</li> <li>• MH noted the Cricket Club is also now used in winter for football</li> </ul> <p>SH agreed the review and implementation (if suitable) is doable in 23/24</p> <p>Signing review undertaken and sent to PC for consideration.</p>	<p>Savernake PC agreed to the signing proposals and to pay 20% of the costs outlined</p> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>• SH to progress the proposed package of works</li> <li>• SH to also consider additional 'slow' markings on the road between Grand Avenue and Cricket Club (East to West side).</li> </ul>	23/24 Priority agreed
f)	<p>8-19-10 Marlborough, Frees Avenue Traffic speed and pedestrian safety.</p>	<p>Linked to item 8-22-2 as a pedestrian safety request in 2 parts - the speed limit and other safety measures</p> <p>Cost of speed limit review £2500. Marlborough TC supported with contribution of £625; £1875 Area Board contribution agreed.</p> <p>Atkins site visit on Sunday 14<sup>th</sup> November while the rugby club was in operation. Assessment report did not recommend the speed is lowered but does suggest the</p>	<p>Preshute and MTC confirmed they have reviewed the extended 40mph limit again and agreed to support a share of the 25% contribution.</p> <p>In the meeting MTC and Preshute agreed the 25%, £1,125, contribution would be shared £750, £375 respectively (2/3 and 1/3)</p> <p><b>Action</b></p>	23/24 Priority agreed

## LOCAL HIGHWAY AND FOOTPATH IMPROVEMENT GROUP ACTION / NOTES LOG

		<p>40mph speed limit is extended further out of town to Rockley, which will cross into Preshute PC.</p> <p>Preshute PC initially supported 40mph limit from Rockley in principle.</p> <p>£4500 costs (advert and implementation) supplied to RSW; 25% contribution= £,1125. Shared proportions with PPC to be agreed.</p> <p>(nb various discussions over November to March as MTC and Preshute PCs)</p>	<ul style="list-style-type: none"> <li>• SH to progress advert and implementation.</li> </ul>	
g)	8-22-2 Marlborough, The Common	<p>Frees Avenue Crossing points/ traffic calming - Linked to 8-19-10</p> <p>MTC in conjunction with the Rugby Club have produced a package of measures to help with safety, noting that WC Highways owns just the carriageway area and no part of the verge.</p> <p>SH and Clare Harris discussed on site and SH to develop measures</p> <p>The pedestrian safety plans include</p> <ul style="list-style-type: none"> <li>- Enhance visibility of the current pedestrian crossing point with guide railings</li> <li>- Put up 'welcome to Marlborough' white gates</li> <li>- Add yellow line markings and warning signs.</li> </ul> <p>SH confirmed MTC can proceed with the railing and white gates at their cost, and the signage and road markings could be done in 23/24 if prioritised.</p>	<p><b>Action</b></p> <ul style="list-style-type: none"> <li>• SH - programmed date for implementation of signage and road markings by Milestone to be established.</li> </ul>	23/24 Priority agreed

## LOCAL HIGHWAY AND FOOTPATH IMPROVEMENT GROUP ACTION / NOTES LOG

		<p>Signing and road marking designs undertaken and approved by Marlborough TC but with request from RSW to exclude the 'Cemetery' signs.</p> <p>Works package submitted to Milestone.</p>		
h)	8-21-12 Ramsbury – Back Lane	<p>Traffic calming / priority system</p> <p>Martin Cook suggested road markings to narrow the road could be undertaken quite quickly through maintenance. However, this hasn't been allowed as they are new.</p> <p>The PC are also requesting continuous edge line on both sides.</p> <p>SH has visited the site and has agreed to arrange implementation of SLOW markings at each end of narrow section.</p>	<p><b>Action</b></p> <ul style="list-style-type: none"> <li>SH to progress SLOW markings to be implemented.</li> </ul>	Prioritise for 23/24
i)	8-22-8 Ramsbury, B4192/ Crowood Lane  And  8-22-16 Ramsbury – Froxfield Road	<p>'Unsuitable for HGV's' sign requests</p> <p>Ramsbury PC is happy to pay 100% to help push this forward but they still need Highways approval.</p> <p>LHFIG approved and the requests can go to Mark Stansby's signage team.</p> <p>Design for two signs for each location proposed sent to Ramsbury PC. If prioritised, the PC will only need to pay a contribution.</p>	<p><b>Action</b></p> <ul style="list-style-type: none"> <li>SH to progress signs at Crowood Lane and Froxfield Road to be implemented.</li> </ul>	Prioritise for 23/24

## LOCAL HIGHWAY AND FOOTPATH IMPROVEMENT GROUP ACTION / NOTES LOG

		Agreement to amendment proposals for Crowood Lane with PC. Implementation to be progressed together with signs for Froxfield Rd.		
j)	8-22-5 Marlborough, Cherry Orchard	<p>Handrails for steps on steep banks</p> <p>The handrails will increase safety for those people that want to use the steps.</p> <p>CT/DT arranged for a specialist engineer site visit – confirmed cost estimate c£4K for two sets of steps and the rail will need to stop short of the final step by the roadside where there is no pavement to ensure cars do not hit the end of the rail.</p> <p><b>ACTION</b> – Marlborough TC to consider whether to approve 25% contribution.</p>	<p>Marlborough TC 25% contribution of £4k costs approved.</p> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>• SH to progress towards implementation.</li> </ul>	Prioritised 23/24
k)	8-22-15 Aldbourn, Castle Street	<p>Request for 20mph assessment</p> <p>There is no footway along Castle Street, Aldbourne. It is not suitable for a virtual footway. Request to reduce traffic speed by introducing 20mph.</p>	Agreement for a 20mph review for Castle Street only.	New Priority for 23/24
l)	8-22-17 Chilton Foliat – HGV issues on the B4001	<p>Request to contribute to West Berkshire for implementation of a signing scheme (cost £20K) to reduce HGV issues in Chilton Foliat linked to Membury Trading Estate. 12 signs involved. County line approx. 1m north of village. PC willing to contribute £1250 (25% of £5k considered by Mark McClelland)</p> <p>Level of contribution to be considered/ agreed by LHFIG with any payment made on completion via an invoice and proof of expenditure.</p>	<p>Agreement for LHFIG to contribute £5,000 to West Berkshire with 25% from Chilton Foliat PC.</p> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>• CT to confirm with Highways</li> </ul>	New Financial action only

## LOCAL HIGHWAY AND FOOTPATH IMPROVEMENT GROUP ACTION / NOTES LOG

m)	8-23-3 Chilton Foliat, bollard	Request for bollard in highway to prevent building damage from traffic.	A bollard is not appropriate due to potential ongoing maintenance.  <b>Action</b> <ul style="list-style-type: none"> <li>SH to consider Road markings and a warning sign.</li> </ul>	New Priority for 23/24
n)	8-23-4 Marlborough, Kennet Place	Request for residents parking  Request for 8 spaces to have residents parking at night between 8am and 6pm, when free parking is available at Kennets Place and the High Street. Primary aim is to deal with long term parking abuse making it impossible for local use.  Recognise will need targeted enforcement early evening/ early morning at least initially and signage for Kennet Place would help.	LHFIG supportive  <b>Action</b> <ul style="list-style-type: none"> <li>CT to raise Kennet Place signs with Highways</li> <li>SH to find out how to progress</li> <li>CT to enquire about option for an ETRO initially – ie to consult while it is in place on an experimental basis</li> </ul>	New Priority for 23/24
o)	8-23-6 Marlborough, The Parade/ New Rd	Request for 'one way' along The Parade from New Road.	Consider between New Road and Stables Court gravel drive access opposite The Lamb Inn.	New Priority for 23/24

<b>6.</b>	<b>Other potential schemes – not yet prioritised</b>			
a)	8-21-13 Marlborough – St Martins to Tin Pit	Request for footpath improvements and speed calming measures.  Metrocount required to check speeds within the 30mph limit requested – request remains outstanding	Agreed no engineering work to widen the pavement to be considered due to topography and cost.  Metro count request to be followed up	

## LOCAL HIGHWAY AND FOOTPATH IMPROVEMENT GROUP ACTION / NOTES LOG

6. Other potential schemes – not yet prioritised				
		<p>RSW noted Metro counts are on hold due to issues with the contractor</p> <p>This request is an expensive range of issues including a request to widen the footway and traffic calming.</p> <p>Footpath might be widened by scrubbing out vegetation.</p> <p>Metro count results are required before any further decisions can be made.</p>	<p><b>Action</b></p> <ul style="list-style-type: none"> <li>MTC to progress pavement widening by scrubbing out edges via the Parish Steward only</li> </ul>	
b)	8-22-4 Marlborough A346	<p>Pedestrian crossing between The Acres and The Common across the A346</p> <p>Pedestrian count required - a fixed rate of £2,500. SH can send to MTC the eligibility criteria for a new crossing so they can assess if this will be successful.</p> <p>The Metrocount from November '21 showed that 85% of vehicles were speeding and these figures present a dangerous location for people looking to cross to The Common, especially children and makes it eligible for police enforcement.</p> <p>The speeds are too fast for Community Speed Watch (and no local team) and Town Clerk was told the Police had risked assessed it as unsafe for officers to do speed checks.</p> <p>CT noted the 'impasse' we seem to have – dangerous 5-way junction with metro count indicating 85% of vehicles are speeding at a point where pedestrians need to cross</p>	<p>John Derryman has confirmed Police enforcement activity in Feb and April with no tickets issued. A 3<sup>rd</sup> is due in May.</p> <p>NB some concern over these findings (e.g.no social media noise which tends to follow) and request to check activity at Port Hill and not further north in Ogbourne.</p> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>CT to discuss with Dave Thomas if SID can be placed within 100m in guidance given the hazard is 66m from the speed limit change</li> <li>Town Council to consider white gates as part of their signage review</li> </ul>	

## LOCAL HIGHWAY AND FOOTPATH IMPROVEMENT GROUP ACTION / NOTES LOG

6. Other potential schemes – not yet prioritised				
		<p>from a residential housing area to The Common but the Police Speed watch team suggest it's too dangerous for enforcement.</p> <p>A pole for a SID is being looked at by MTC.</p> <p><b>ACTION</b> - JD/CT/JS to follow up previous enquires with PW and the PCC  <b>ACTION</b> – JS to arrange meeting with Police.</p>		
d)	8-22-10 New Pavement at Chilton Foliat	<p>New raised pavement in Chilton Foliat between Village Hall and current pavement on eastern side to replace the virtual pavement</p> <p>SH initial view is that it doesn't look feasible.</p> <p>Site meeting undertaken with PC. Possible change to position of dropped kerb and addition road markings.</p>	New position of dropped kerb and additional road markings agreed to be progressed in the future but not prioritised at present.	
f)	8-22-14 A346 Ogbourne St George to County boundary north	<p>Request for a review of two bus stops along the A346 to make them more accessible and safer for residents.</p> <p>SH has discussed with PC. There are around five properties spread over 400m that potentially could use the bus stops. One request has been made for improvement.</p>	<p><b>Action</b></p> <ul style="list-style-type: none"> <li>PC to find out which properties would use the bus stops before further consideration</li> </ul>	
i)	8-23-1 Marlborough, 20mph review	<p>Consideration to widen the review area. Review George Lane.</p> <p>SH has sent original 20mph review to JD.</p>	<p><b>Action</b></p> <ul style="list-style-type: none"> <li>MTC to consider list of streets for review e.g., Pewsey Road and George Lane (now the Pedestrian crossing is in place lowering average speeds)</li> </ul>	



## LOCAL HIGHWAY AND FOOTPATH IMPROVEMENT GROUP ACTION / NOTES LOG

7. New Requests / Issues not yet reviewed				
e)	8-23-2 Mildenhall, proposed footway	Request for new footway	<p>There is LHFIG support recognising efforts Mildenhall PC have gone to raise £10k towards costs. Land is not WC Highways – possibly Ramsbury Estate.</p> <p>Also noted the road closure/diversion etc is a major cost factor and trees may need to be removed.</p> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>PC to investigate land ownership and seek agreement in principle</li> </ul>	
	8-23-5 Marlborough, Lower Prospect	Request for overnight residents parking (same basis as Kennet Place)	Review in July 23	
		<p><b>March 23 AOB</b></p> <ul style="list-style-type: none"> <li>Mildenhall – No HGV sign has been stolen.</li> </ul> <p><b>ACTION</b> – MC to consider HGV sign replacement (c£800) under maintenance budget</p>		

9.	<p><b>Date of Next Meeting:</b></p> <p>Thursday 13th July 2023 Marlborough Town Hall, Council Chamber</p> <p>Thursday 19th October 2023 Marlborough Town Hall, Council Chamber</p> <p>Thursday 25th January 2024 Marlborough Town Hall, Council Chamber</p>
----	---

## LOCAL HIGHWAY AND FOOTPATH IMPROVEMENT GROUP ACTION / NOTES LOG

### Completed/Closed Work

	Reference	Progress	Position	Priority
	8-20-6 Ogbourne Maizey- 20mph speed limit assessment	<p>PC contribution capped at 25% of £6500 or a minimum of 20% of the costs.</p> <p>PC very pleased and thanked the Committee for help and support.</p> <p>Will request a metro count to assess the implementation</p> <p><b>ACTION</b> – LC or JH (OsA PC) to confirm implementation next meeting</p>	Complete.	22/23 Priority
	8-21-6 Speed of traffic entering Mildenhall from the east.	<p>Improvements for pedestrians including traffic calming requested.</p> <p>Site meeting undertaken. Low-cost option includes warning signs and road markings to enhance the gateway.</p> <p>Footway and bus stop can be reconsidered and time can be given to this if agreed through the CATG.</p> <p>Design developed for low cost scheme, estimated &lt;£2k. PC contribution 25%.</p> <p>Signing installed. Road markings to be implemented under the ad hoc process during the summer.</p> <p>Road markings still not complete.</p>	Complete	22/23
	8-19-2	<p>Request for a sign at the entrance to Manton Hollow (at the junction with Downs Lane) advising 'No Through Road' as it appears on many maps and sat-navs as a through road resulting in cars and HGVs attempting to turn in the very restricted turning area at western end of the southern arm of Manton Hollow. This has resulted in damage to the two houses that front on to the turning area.</p> <p>A 'No through road' sign' is already installed at junction of Downs Lane with A4.</p> <p>MTC did not support a sign at junction of Downs Lane and Manton Hollow preferring to replace the sign at the junction of Downs Lane with the A4.</p>	Complete	22/23

## LOCAL HIGHWAY AND FOOTPATH IMPROVEMENT GROUP ACTION / NOTES LOG

	Reference	Progress	Position	Priority
		Cost estimate £175. MTC 25% agreed Sign installed		
	8-22-7 Mildenhall, Woodlands Rd	Unsuitable for HGV sign To be funded by Mildenhall PC  Approved through LHFIG for ad hoc signing. Sign implemented.	Complete	
	8-21-11 Clench Common - speeding	Request to review speed limit, add signing, introduce gates. Speed limit change considered unlikely. Possible warning signs. Community to discuss. PC are prepared to pay 100% for white gates, locations to be established. Appropriate warning signs also to be considered. Savernake PC working with Martin Cook on white gates. Have landowners' permission and will update at the next meeting.	Gates bought and installation being progressed on Martinsell side where the village road is NSL while main road is 50mph	NFA
	8-22-12 Crooked Soley (nr Chilton Foliat)	Footpath signpost replacements (maintenance issue)	Works complete.  CLOSED	
		<b>Closed/Not proceeded with</b>		

## LOCAL HIGHWAY AND FOOTPATH IMPROVEMENT GROUP ACTION / NOTES LOG

	Reference	Progress	Position	Priority
	8-22-18 Marlborough, Kennet Place - residents parking	Request for residents parking. Forms sent to Jamie Mundy.	March 23 - The Group had a majority vote against progress.  To be CLOSED.	Not prioritised
e)	8-19-1 and 8-22-3 Request for new pedestrian crossing at Marlborough High St.	<p>Marlborough Town Council supported the petition signed by over 600 people requesting a pedestrian crossing in Marlborough High Street due to safety concerns for the elderly and visually impaired.</p> <p>Consideration has previously been given to possible formal crossings in Kingsbury St by Patten Alley, across to the Town Hall steps or across the High St by the White Horse bookshop. No location is suitable for a formal crossing.</p> <p>Site meeting with MC and several Cllrs, identified a solution that doesn't take away many car parking spaces - drafted and reviewed by MTC before being passed on to SH in March.</p> <p>SH noted it would need an island or change of surface in the middle. MC flagged possible use of existing pavement build outs in place on each side. A TOPO survey is likely to be required.</p> <p>It was noted the request had been raised as a disability issue. People can and do cross the High Street in numerous places but a safe place is required for the more vulnerable and some incorrectly assume there is a crossing point where the raised pavement extensions are. NOTE For justification of a formal crossing, a pedestrian count will have to be undertaken but this could include a distance 50m either side of the proposed location.</p> <p>Assume the scheme would need to be a Substantive bid and that we'd need to consider its priority with the A4 Manton work after the feasibility stage e.g. if 2 bids are not considered feasible and/or appropriate.</p>	SH submitted a design sketch to Marlborough TC which indicated the number of car parking spaces that would have to be removed to install a formal crossing. March 23 - Marlborough TC have decided not to continue with this request and informed the local resident.	23/24 Priority agreed - to move forwards with initial feasibility work by summer 23.

## LOCAL HIGHWAY AND FOOTPATH IMPROVEMENT GROUP ACTION / NOTES LOG

	Reference	Progress	Position	Priority
			Issue to be CLOSED	
	8-21-5 Footpath between Van Diemens Close and George Lane.	<p>Request to widen footpath to access St Mary's school.</p> <p>Several owners of the land either side of the path. The Rights of Way team would need to be involved.</p> <p>CATG agreed to make this scheme a high priority to show political desire to move this forward but it is recognised that SH will not currently work on this scheme.</p> <p>JD has contacted Perry Holmes, Head of Legal at Wilts Council. The first step is to contact landowners or neighbours to ask permission for use of the land. In light of the new crossing, his recommendation was to wait 1-2 years for landowners to get used to it before approaching them.</p> <p>Town Council to write to landowners.</p>	No further action to be undertaken.	
	8-19-8 A346 (Cadley – traffic lights on A4) Now - traffic survey and modelling	<p>Traffic modelling for a junction would be required.</p> <p>JS to pursue this with area board and town councillors.</p> <p>AJ discussed with Dave Thomas who initiated discussions with Atkins.</p> <p>Brief agreed in discussion with JD and CT</p> <p>Quote for traffic survey and modelling received for c£48,000. WC have agreed to contribute (as they have with Bradford on Avon)</p> <p>Wider traffic plan and need for a detailed survey and modelling is being taken forward by MTC as not an LHFIG item.</p> <p>Detailed proposals may be made at a later date so retain in the list</p>	No further action to be undertaken.	

## LOCAL HIGHWAY AND FOOTPATH IMPROVEMENT GROUP ACTION / NOTES LOG

	Reference	Progress	Position	Priority
	8-20-8 Ramsbury – speed limit consideration- C6 east of village	<p>PC to test via Metrocount to decide whether to progress with speed limit review</p> <p>Whilst a full speed limit review cost £2,500, a Metrocount is free of charge. It was recommended SG tests vehicle speed via a Metrocount before committing to the full speed limit review.</p> <p>Request submitted by PC.</p> <p>SG reported that Ramsbury PC now has the Metrocount results and asked that this request be postponed until later.</p> <p>Metro Count – 85% at around 60mph</p>	Issue to be CLOSED	
	8-22-13 Marlborough – Tin Pit	<p>Improved parking provision request.</p> <p>There are 11 cottages along the lane, none of which have parking provision but all have one or more vehicles. Some properties have their own drives, but poor parking impinges access. Residents of the neighbouring Poulton Crescent have limited parking and so overspill into Tin Pit.</p> <p><b>ACTION</b> – MTC to clarify what they are requesting at this location.</p> <p>Marlborough TC agreed that there wasn't a solution</p>	.	To be CLOSED

Marlborough Local Highway and Footway Improvement Group

Highways Officer – Steve Hind

## LOCAL HIGHWAY AND FOOTPATH IMPROVEMENT GROUP ACTION / NOTES LOG

### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Marlborough Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Marlborough Area Board will have a remaining Highways funding balance of £9870

### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

### 4. HR Implications

4.1. There are no specific HR implications related to this report.

### 5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

### 6. Safeguarding implications

For information - Highways Responsibilities

Department	Head of Service
Asset Management and Commissioning	Dave Thomas
<ul style="list-style-type: none"> <li>• Asset Management of 4381km of highway infrastructure – condition surveys, records, status</li> <li>• Operate and maintain 80 signal control junctions and 136 signal crossings</li> <li>• Inspect and maintain 981 bridges and structures</li> <li>• Draft, award, and administer all Highways contracts</li> </ul>	

## LOCAL HIGHWAY AND FOOTPATH IMPROVEMENT GROUP ACTION / NOTES LOG

<ul style="list-style-type: none"> <li>• Operate and maintain 45,000 streetlights</li> <li>• Design &amp; Install new infrastructure (cycle lanes, crossings, collision reduction etc) funding through central budgets and LHFigs</li> <li>• Drainage &amp; Flooding advise and repair. Act as Lead Local Flood Authority</li> <li>• Network Management, permits and inspections (approx. 24,000 permits per year)</li> </ul>	
Highway Operations	Adrian Hampton
<ul style="list-style-type: none"> <li>• Streetscene (Grounds Maintenance, Cleansing)</li> <li>• Parking</li> <li>• Highway and Waste Enforcement</li> <li>• Highway Accesses</li> <li>• Taxi Licencing and inspection</li> <li>• Event Management</li> <li>• Fly Tipping and Abandoned Vehicles - (really positive WTF campaign and successful prosecutions)</li> <li>• Unauthorised Encampments</li> <li>• Planning Section 106 Amenity Funding</li> <li>• Burials and Cemeteries</li> <li>• Depots</li> <li>• Highway Resilience (weather, out of hour highway issues)</li> <li>• Electric Vehicle Charging</li> <li>• Fleet - emerging strategy</li> </ul>	
Local Highways	Chris Clark
<ul style="list-style-type: none"> <li>• Managing Routine Planned and Reactive Highway Maintenance</li> <li>• Delivery of Primary Duties as Highway Authority – Actioning Obstructions, licencing skips Scaffolds.</li> <li>• Undertaking scheduled Highway Safety Inspections (4381KLM)</li> <li>• Assisting with the response to Weather and other emergency operations</li> <li>• Site supervision of development works undertaken as part of Section 38/278 agreements</li> <li>• Management of the Public rights of way Network (6000KLM) Access team .</li> <li>• Tree Maintenance – Including response to Ash Die Back</li> <li>• Updating and responding to enquiries on Definitive Map and Highway records</li> </ul>	



## LOCAL HIGHWAY AND FOOTPATH IMPROVEMENT GROUP ACTION / NOTES LOG

- Acting as the Town and Village Green Authority

